

CORPORATE INSOLVENCY DIVISION

Submit Statement of Assets and Liabilities

User Guide for Corporate Insolvency E-Services

<https://eservices.mlaw.gov.sg/io>

Last updated on 14 Apr 2022

Table of Content

S/No.	User Guide	Page
1.	General Information	5
2.	Statement of Assets and Liabilities – Dashboard	6
3.	Statement of Assets and Liabilities – Introduction	7
4.	Statement of Assets and Liabilities – Case Details	9
5.	Statement of Assets and Liabilities – Particulars in Entity	10
6.	Statement of Assets and Liabilities – Trade and Other Receivables (A)	11
7.	Statement of Assets and Liabilities – Other Assets (Real Estate - B1A)	23
8.	Statement of Assets and Liabilities – Other Assets (Real Estate - B1B)	28
9.	Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash Held - B2)	33
10.	Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3)	38
11.	Statement of Assets and Liabilities – Other Assets (Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets - B4)	43
12.	Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5)	48


Table of Content

S/No.	User Guide	Page
13.	Statement of Assets and Liabilities – Other Assets (Securities Investments - B6)	53
14.	Statement of Assets and Liabilities – Other Assets (Deposits - B7)	58
15.	Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8)	63
16.	Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9)	68
17.	Statement of Assets and Liabilities – Assets held as Security (C1)	74
18.	Statement of Assets and Liabilities – Contingent Assets (D)	83
19.	Statement of Assets and Liabilities – Unpaid Issued Share Capital (E)	89
20.	Statement of Assets and Liabilities – Secured Claims (C2)	96
21.	Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1)	99
22.	Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation – F2)	104
23.	Statement of Assets and Liabilities – Preferential Claims (Central Provident Funds Contributions – F3)	109
24.	Statement of Assets and Liabilities – Preferential Claims (Government Tax – F4)	113

Table of Content

S/No.	User Guide	Page
25.	Statement of Assets and Liabilities – Unsecured Claims (G)	118
26.	Statement of Assets and Liabilities – Contingent Claims (H)	124
27.	Statement of Assets and Liabilities – Cause(s) of Winding-up	130
28.	Statement of Assets and Liabilities – Office Bearer	131
29.	Statement of Assets and Liabilities – Communication	133
30.	Statement of Assets and Liabilities – Confirmation	135
31.	Statement of Assets and Liabilities – Acknowledgement	137

General Information

- 1) Corporate Insolvency E-services Internet URL: <https://eservices.mlaw.gov.sg/io>
- 2) This is for submission of Statement of Assets and Liabilities by office bearers of Unincorporated Entities to the Official Receiver (“OR”) for cases where OR is appointed its liquidator.
- 3) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.
- 4) Singpass login is required to access the e-services.
- 5) You may click on ▼ Arrow Down icon to select from a dropdown or click on the box to filter the options.
- 6) You may input a date field using the  Calendar icon to select a date.
- 7) If you encounter any issue, please contact us at ContactUs@OneMinLaw.

Statement of Assets and Liabilities – Dashboard

1 After you have logged in to the **Corporate Insolvency E-services Portal**:

From the top menu, click on **E-SERVICES**

2 Select **Submit Statement of Assets and Liabilities**.

The screenshot shows the user interface of the Corporate Insolvency E-services Portal. At the top, there is a navigation bar with the Ministry of Law logo and the text 'A Singapore Government Agency Website'. The user is logged in as 'Case Officer 1' and has a 'LOGOUT' button. The main menu includes 'E-SERVICES' and 'MY ACCOUNT'. The 'E-SERVICES' dropdown menu is open, showing options: 'Submit Preliminary Information', 'Submit Statement of Affairs', 'Submit Statement of Assets and Liabilities', 'Request for Statement of Affairs Extension', and 'Submit Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities'. The 'Submit Statement of Assets and Liabilities' option is highlighted with a red box and a '2' in a black square. Below the menu, there is a 'Dashboard' section with a 'My Cases' tab. The 'My Cases' section has two sub-tabs: 'Action Required' and 'Drafts'. Below these tabs is a table with the following columns: 'Case Reference Number', 'Name of Company', 'UEN / Company Number', 'Submission Type', 'Case Status', and 'Date of Action Task'. The table is currently empty.

1 Read the procedural notes carefully.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Home E-SERVICES MY ACCOUNT

Welcome, Company Officer 1

LOGOUT

Statement of Assets and Liabilities

1 This is an online filing required for office bearers of the would up incorporated entities to submit the Statement of Assets and Liabilities.

A Statement of Assets and Liabilities ("SAL") pertaining to the entity is required to be submitted to the OR within 14 days after the date of the winding up order or within such extended time as the OR or the Court for special reasons specifies.

It should take about 30-45 minutes with complete information on hand to complete your application.

You will need:

- Reason of Winding-Up
- Schedule A – Trade and Other Receivables
- Schedule B – Other Assets
- Schedule C – Assets Held as Security
- Schedule D – Contingent Assets
- Schedule E – Unpaid Issued Share Capital
- Schedule F – Preferential Claims
- Schedule G – Unsecured Claims
- Schedule H – Contingent Claims

Note: Please refer to the [Explanatory Note](#) below for guidance in completing the Statement of Assets and Liabilities.

Maximum file size submitted must not exceed 5 MB individually.

Statement of Assets and Liabilities – Introduction (2 / 2)

1 Click on the **Proceed** button.



STATEMENT OF ASSETS AND LIABILITIES FORM
Submit or edit your application form.

1

Proceed

Statement of Assets and Liabilities – Case Details

1 Enter the **Case Reference Number** or the **UEN / Entity Number**.

2 Click on the **Proceed** button.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

1 **Case Details**

Case Reference Number - -

OR

UEN / Entity Number

Back to Dash **2** Proceed

1 Under the **Statement of Assets and Liabilities** main page, review the entries under **Particulars in Entity** and enter the correct information for the **Assets and Liabilities** entities.

2 In the **Summary of Assets and Liabilities** table, click on the **Trade and other Receivables** link to enter the Entity's assets in **Schedule A**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

1 Particulars in Entity

Name of Entity H!WT!T S?UTH #!ST !SI! PT#. LT&.
 UEN / Entity Number 2020XXXXXX
 Case Reference Number UE-000030-2021-K
 Statement of Assets and Liabilities as at
 Statement of Assets and Liabilities Submission 06/08/2020
 Due Date

Summary of Assets and Liabilities

No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
2 1	Trade and other Receivables	A	0.00	0.00
2	Other Assets	B	0.00	0.00
3	Assets held as Security	C1	0.00	0.00
4	Contingent Assets	D	0.00	0.00
5	Unpaid Issued Share Capital	E	0.00	0.00

Statement of Assets and Liabilities – Trade and other Receivables (A) (1 / 12)

1 Under the **Schedule A – Trade and Other Receivables** page, select either **Yes** or **No** depending on whether there are any trade and other receivables due to the Entity. If Yes, please proceed to the next slide. If No, please skip to the next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule A – Trade and Other Receivables

1 Q1. Are there any trade or other receivables due to the Entity?
E.g. Goods sold on credit, unpaid fees for services rendered, loans or outstanding payments for delivered goods etc.

Yes No

No.	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)	Details of Receivable
-----	----------------	-------------	------------------	--------------------------	----------------------------------	-----------------------

(A) Sub-Total of Cost or Book Value (S\$)

S\$ 0.00

(A) Sub-Total of Estimated Realisable Value (S\$)

S\$ 0.00

Statement of Assets and Liabilities – Trade and other Receivables (A) (2 / 12)

2 Enter the information under **Details of Trade and Other Receivables.**

Details of Trade and Other Receivables

2 UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select ▼

For foreign and other entities / individuals where no ID No is available, please select "Others" under "ID Type" and key in "NA" as the ID No.

Name of Debtor

Debtor's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street name

Statement of Assets and Liabilities – Trade and other Receivables (A) (3 / 12)

3 Select the document type and click on the **Choose File** button to upload supporting documents.

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description

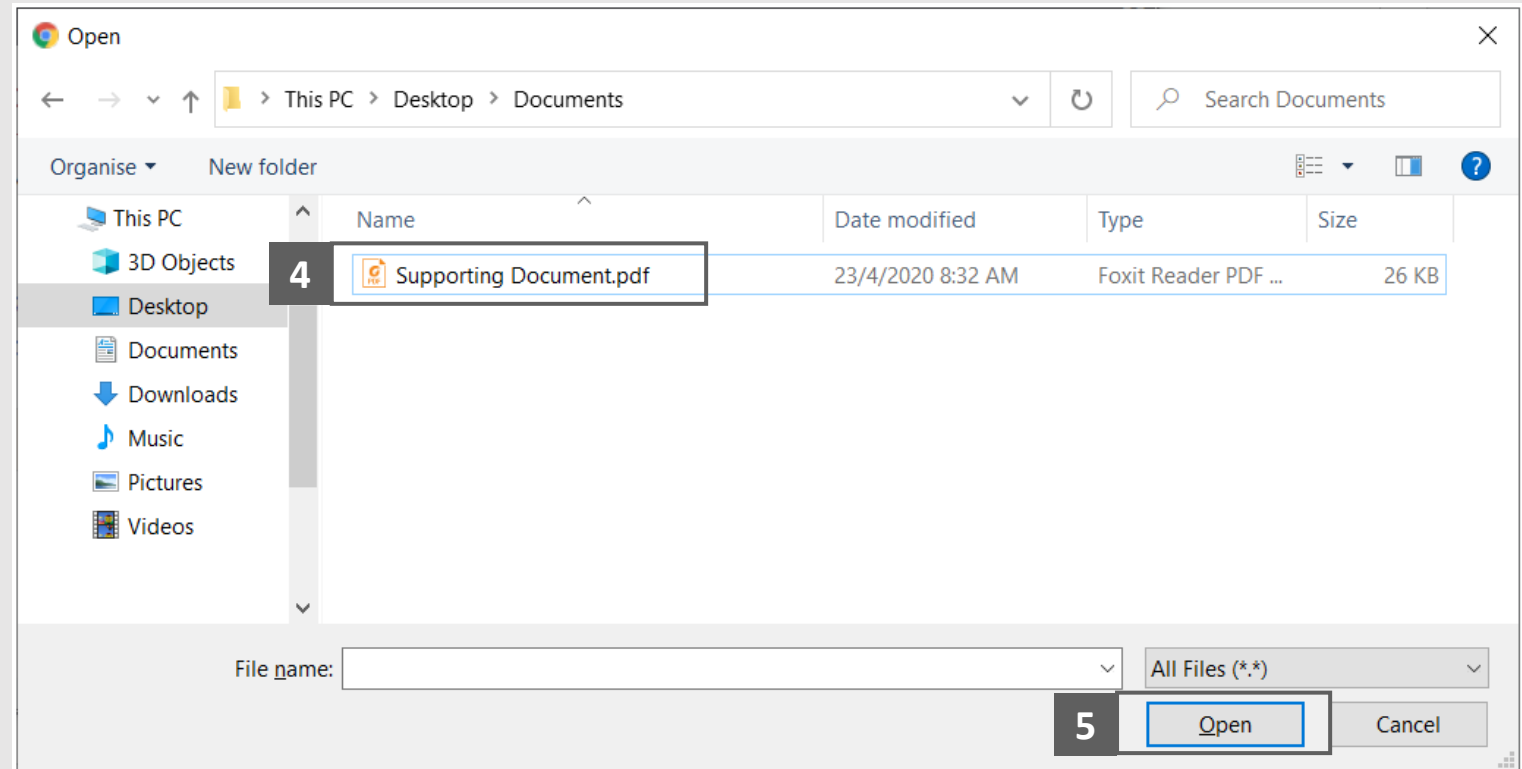
Please specify the description of document and upload supporting document below.

No file chosen

Statement of Assets and Liabilities – Trade and other Receivables (A) (4 / 12)

4 Select a document to be uploaded

5 Click **Open** to upload the selected file.



Statement of Assets and Liabilities – Trade and other Receivables (A) (5 / 12)

6 Verify the uploaded supporting documents.

7 To upload another supporting document type, select document type and click on **Choose File** button.

The screenshot displays the 'Supporting Documents' section of a web application. At the top, there is a table with the following structure:



No.	Description	Supporting Document	Delete
1	Receivables	Supporting Documents.pdf	▼

Below the table, there is a section titled 'Supporting Document's Description' which contains a text input field and a 'Choose File' button. The text below the input field reads: 'Please specify the description of document and upload supporting document below.' The 'Choose File' button is currently disabled and shows 'No file chosen'. At the bottom right of the form, there are two buttons: 'Cancel' and 'Add'.

Statement of Assets and Liabilities – Trade and other Receivables (A) (6 / 12)


- 8 To delete a Supporting Document, click on the arrow down under Delete column and select **Delete**.
- 9 Click on the **Yes** button to acknowledge the confirmation message.
- 10 Click on the **Add** button to re-initiate the uploading function.

Supporting Documents

No.	Description	Supporting Document	Delete
1	Receivables	Supporting Documents.pdf	8  

Supporting Document's Description

Please specify the description of document and upload supporting document below.

Ca **9** 

Deleted record will be lost. Are you sure you want to delete?

10

Statement of Assets and Liabilities – Trade and other Receivables (A) (7 / 12)

11 Verify the information added in the **Trade and other Receivables** record, **Sub-Total of Cost of Book Value** and **Estimated Realisable Value**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule A – Trade and Other Receivables

Q1. Are there any trade or other receivables due to the Entity?
E.g. Goods sold on credit, unpaid fees for services rendered, loans or outstanding payments for delivered goods etc.

Yes No

No.	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)	Details of Receivable
1	Debtor	SXXXXXXX	Singapore	10,000.00	10,000.00	Goods sold on credit

(A) Sub-Total of Cost or Book Value (S\$)
S\$ 10,000.00

(A) Sub-Total of Estimated Realisable Value (S\$)
S\$ 10,000.00

Statement of Assets and Liabilities – Trade and other Receivables (A) (8/ 12)

12 To edit a **Trade and Other Receivables** record, click on the arrow down button (besides the paperclip icon) and select **Edit**.

OR

Select **Delete** to delete the record.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities



1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule A - Trade and Other Receivables

Q1. Are there any trade or other receivables due to the Entity?
E.g. Goods sold on credit, unpaid fees for services rendered, loans or outstanding payments for delivered goods etc.

Yes No

No.	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)	Details of Receivable
1	Debtor	SXXXXXXXX	Singapore	10,000.00	10,000.00	Goods sold on cre

12  

Edit
Delete

(A) Sub-Total of Cost or Book Value (S\$)
S\$ 10,000.00

(A) Sub-Total of Estimated Realisable Value (S\$)
S\$ 10,000.00

Statement of Assets and Liabilities – Trade and other Receivables (A) (9 / 12)

13 Edit the **Details of Trade and Other Receivables** information if required.

13 **Details of Trade and Other Receivables**

UEN / Company Number / NRIC Number / Passport Number / Others

2020XXXXX

ID Type

Local Incorporated Entity

For foreign and other entities / individuals where no ID No is available, please select "Others" under "ID Type" and key in "NA" as the ID No.

Name of Debtor

Debtor

Debtor's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street name

Statement of Assets and Liabilities – Trade and other Receivables (A) (10 / 12)

14 Click on the **Update** button to save the changes.

Supporting Documents

No.	Description	Supporting Document	Delete
1	Trades	Supporting Documents.pdf	▼

Supporting Document's Description

Please specify the description of document and upload supporting document below.

14

Cancel DELETE UPDATE

Statement of Assets and Liabilities – Trade and other Receivables (A) (11 / 12)

15 To delete a record, click on the arrow down and select **Delete**.

16 Click on the **Yes** button to acknowledge the confirmation message.

17 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button.

You may also click on the **NEXT** button to enter Other Assets.

1. Case Details | 2. Statement of Assets and Liabilities | 3. Confirmation | 4. Acknowledgement

Schedule A – Trade and Other Receivables
Q1. Are there any trade or other receivables due to the Entity?
E.g. Goods sold on credit, unpaid fees for services rendered, loans or outstanding payments for delivered goods etc.

Yes No

No.	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$)	Estimated Realisable Value (\$)	Details of Receivable
1	Debtor	SXXXXXXX	Singapore	10,000.00	10,000.00	Goods sold on credit

15 Edit
Delete

Deleted record will be lost. Are you sure you want to delete?

16 Yes No

Back to Dash **17** RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Trade and other Receivables (A) (12 / 12)

18 Verify and ensure that the values are correct under the **Cost or Book Value** and **Estimated Realisable Value** in Schedule A

AND

Click on the **Other Assets** link to enter Entity's assets in Schedule B.

Summary of Assets and Liabilities

No.	Assets	Schedule	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	0.00	0.00
3	Assets held as Security	C1	0.00	0.00
4	Contingent Assets	D	0.00	0.00
5	Unpaid Issued Share Capital	E	0.00	0.00

Total Assets 10,000.00 10,000.00

Less

No.	Liabilities	Schedule	Amount Owing (\$)
6	Secured Claims	C2	0.00
7	Preferential Claims	F	0.00
8	Unsecured Claims	G	0.00
9	Contingent Claims	H	0.00

Total Liabilities 0.00

Estimated *Deficit / Surplus 10,000.00

(Total Assets - Total Liabilities)

- 1 In the **Schedule B – Other Assets (B1A)** page, select either **Yes** or **No**, depending on whether the Entity owns the real estate.
If Yes, please continue to the next slide. If No, please skip to the next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

- 1 Q2. Does the Entity own the following assets?
B1 Real Estate
E.g. Land or building, but does not include those held on trust (see Q3) or as security (see Schedule C)
 Yes No

No.	Assets Description	Location of Assets	Ownership Type	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
-----	--------------------	--------------------	----------------	--------------------------	----------------------------------

(B1) Sub-Total of Cost or Book Value (S\$)

S\$ 0.00

(B1) Sub-Total of Estimated Realisable Value (S\$)

S\$ 0.00

2 Enter the information under the **Details of Real Estate**.

2 **Details of Real Estate**

Assets Description

Location of Assets

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street name

Level - optional

Unit - optional

Building Name

Statement of Assets and Liabilities – Other Assets (Real Estate - B1A) (3 / 5)

3 Select the document type and click on the **Choose File** button to upload the supporting documentation.

4 Please follow the same steps using the following [slides reference](#). Click on the **Add** button to save the information entered.

Ownership Type
Please select

Cost or Book Value (S\$)
0.00

Estimated Realisable Value (S\$)
0.00

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description
Please specify the description of document and upload supporting document below.
Choose File No file chosen

Ca **4** ADD

5 Verify the added **Real Estate** record, **Sub-Total of Cost of Book Value** and **Estimated Realisable Value**.

1. Case Details | 2. Statement of Assets and Liabilities | 3. Confirmation | 4. Acknowledgement

Schedule B - Other Assets

B1A | B1B | B2 | B3 | B4 | B5 | B6 | B7 | B8 | B9

Q2. Does the Entity own the following assets?
B1 Real Estate
E.g. Land or building, but does not include those held on trust (see Q3) or as security (see Schedule C)

Yes No

No.	Assets Description	Location of Assets	Ownership Type	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
1	Real Estate	Singapore	Sole Ownership	10,000.00	10,000.00

(B1) Sub-Total of Cost or Book Value (S\$)
S\$ 10,000.00

(B1) Sub-Total of Estimated Realisable Value (S\$)
S\$ 10,000.00

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following as [slide reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the main page under Statement of Assets and Liabilities.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q2. Does the Entity own the following assets?

B1 Real Estate
E.g. Land or building, but does not include those held on trust (see Q3) or as security (see Schedule C)

Yes No

No.	Assets Description	Location of Assets	Ownership Type	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
1	Real Estate	Singapore	Sole Ownership	10,000.00	

6 Edit Delete

Back to Dash **7** RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Other Assets (Real Estate - B1B) (1 / 5)

1 On the **Schedule B – Other Assets (B1B)** page, select either **Yes** or **No** whether the Entity holds any real estate on behalf of a third party.
If Yes, please proceed to the next slide. If No, please skip to the next section in the following [slide reference](#).

2 Enter any information in **Details of Real Estate on behalf of a Third Party**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 Q3. Does the Entity hold any Real Estate on behalf of a third party?

Yes No

No.	Assets Description	Location of Assets	Name of Owner	Owner's ID	Owner's Address	Any Other Details
-----	--------------------	--------------------	---------------	------------	-----------------	-------------------

2 Details of Real Estate on behalf of a Third Party

Assets Description

3 Enter the information under **Details of Real Estate on behalf of a Third Party.**

3 **Location of Assets**

Address Type
 Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - optional

Unit - optional

Building

UEN / Company Number / NRIC Number / Passport Number / Others

Statement of Assets and Liabilities – Other Assets (Real Estate - B1B) (3 / 5)

4 Select the document type and click on the **Choose File** button to upload supporting documentation.

5 Please follow the same steps in the following [slides reference](#). Click on the **Add** button to save the information entered.

Unit - optional

Building Name

Any Other Details - optional

Supporting Documents

No.	Description	Supporting Document	Delete

4 Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

Ca **5**

6 Verify the **Real Estate** records.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Home E-SERVICES MY ACCOUNT

Welcome, Company Officer 1

LOGOUT

Statement of Assets and Liabilities


1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q3. Does the Entity hold any Real Estate on behalf of a third party?

Yes No

No.	Assets Description	Location of Assets	Name of Owner	Owner's ID	Owner's Address	Any Other Details
1	Real Estate	Singapore	Owner	SXXXXXXXX	Singapore	 ▼

7 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

8 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q3. Does the Entity hold any Real Estate on behalf of a third party?

Yes No

No.	Assets Description	Location of Assets	Name of Owner	Owner's ID	Owner's Address	Any Other Details
1	Real Estate	Singapore	Owner	SXXXXXXXX	Singapore	

7 Edit Delete

Back to Dash 8 RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (1 / 5)

1 In the **Schedule B – Other Assets (B2)** page, select either **Yes** or **No** whether the Entity have **Cash in Hand / Cash held by other persons on behalf of the Entity**.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B **B2** B3 B4 B5 B6 B7 B8 B9

1 Q4. Does the Entity own any of the following assets?
[B2 Cash in Hand / Cash held by other persons on behalf of the Entity](#)

Yes No

No.	Held with	Address	Foreign Currency	Amount in Foreign Currency	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)

(B2) Sub-Total of Cost or Book Value (S\$)

S\$ 0.00

(B2) Sub-Total of Estimated Realisable Value (S\$)

S\$ 0.00

Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (2 / 5)

2 Continue to enter information on the **Details of Cash in Hand / Cash held by other persons** page.

2 **Details of Cash in Hand / Cash held by other persons**

Held with

Address

Address Type - *optional*

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - *optional*

Unit - *optional*

Building Name

Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (3 / 5)

3 Select the document type and click on the **Choose File** button to upload the supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

Foreign Currency - optional

Please select

Cost or Book Value (S\$)

0.00

Estimated Realisable Value (S\$)

0.00

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca **4** ADD

Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (4 / 5)

5 Verify the added **Cash in Hand / Cash held by other persons** record, Sub-Total of Cost of Book Value and Estimated Realisable Value.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B **B2** B3 B4 B5 B6 B7 B8 B9

Q4. Does the Entity own any of the following assets?
B2 Cash in Hand / Cash held by other persons on behalf of the Entity

Yes No

No.	Held with	Address	Foreign Currency	Amount in Foreign Currency	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	ABC Institution			0.00	10,000.00	10,000.00

(B2) Sub-Total of Cost or Book Value (\$)

\$ 10,000.00

(B2) Sub-Total of Estimated Realisable Value (\$)

\$ 10,000.00

Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B **B2** B3 B4 B5 B6 B7 B8 B9

Q4. Does the Entity own any of the following assets?
B2 Cash in Hand / Cash held by other persons on behalf of the Entity

Yes No

No.	Held with	Address	Foreign Currency	Amount in Foreign Currency	Cost or Book Value (\$S)	Estimated Realisable Value (\$S)
1	ABC Institution			0.00	10,000.00	

6 Edit Delete

Back to Dash **7** RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (1 / 5)

1 In the **Schedule B – Other Assets (B3)** page, select either **Yes** or **No** depending on whether the Entity have **cash in bank or other Institutions**.

If Yes, please proceed to the next slide. If No, please skip to the next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 B3 Cash in Bank or other Institutions

Yes No

No.	Name of Bank / Institution	Bank / Institution's Address	Account No.	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
-----	----------------------------	------------------------------	-------------	--------------------------	----------------------------------

(B3) Sub-Total of Cost or Book Value (S\$)

S\$ 0.00

(B3) Sub-Total of Estimated Realisable Value (S\$)

S\$ 0.00

Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (2 / 5)

2 Continue to enter the information under **Details of Cash in Bank or other Institutions.**

2 **Details of Cash in Bank or other Institutions**

UEN Number of Bank / Institution

Name of Bank / Institution

Bank / Institution's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - *optional*

Unit - *optional*

Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (3 / 5)

3 Select the document type and click on the **Choose File** button to upload any supporting documentation.

4 Please follow the same steps in the following [slides reference](#).

Click on the **Add** button to save the information entered.

Building Name

Account Number

Cost or Book Value (S\$)

Estimated Realisable Value (S\$)

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (4 / 5)

5 Verify the entries under **Details of Cash in Bank or other Institution.**

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 **B3** B4 B5 B6 B7 B8 B9

B3 Cash in Bank or other Institutions

Yes No

No.	Name of Bank / Institution	Bank / Institution's Address	Account No.	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
1	ABC Bank	SINGAPORE	11112223333	10,000.00	10,000.00

(B3) Sub-Total of Cost or Book Value (S\$)

S\$ 10,000.00

(B3) Sub-Total of Estimated Realisable Value (S\$)

S\$ 10,000.00

Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Affairs

1. Case Details 2. Statement of Affairs 3. Confirmation 4. Acknowledgement

Schedule B - Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

B3 Cash in Bank or other Institutions

Yes No

No.	Name of Bank / Institution	Bank / Institution's Address	Account No.	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Bank	Singapore	111122223333	1,000.00	1,000.00

Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

1 In the **Schedule B – Other Assets (B4)** page, select either **Yes** or **No** whether the Entity have Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 **B4** B5 B6 B7 B8 B9

1 **B4 Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets**

Yes No

No.	Assets Category	Assets Description	Location of Assets	Quantity	Registration / Serial No.	Cost or Book Value (\$)	Estimated Realisable Value (\$)
-----	-----------------	--------------------	--------------------	----------	---------------------------	-------------------------	---------------------------------

(B4) Sub-Total of Cost or Book Value (\$)

S\$ 0.00

(B4) Sub-Total of Estimated Realisable Value (\$)

S\$ 0.00

2 Continue to enter the information under **Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets.**

2 **Details of Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets**

Assets Category
Please select

Assets Description

Location of Assets
Address Type
 Local Address Foreign Address
For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - optional

Unit - optional

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

The screenshot shows a web interface for adding supporting documents. At the top, there is a table titled "Supporting Documents" with columns for "No.", "Description", "Supporting Document", and "Delete". Below the table is a form section titled "Supporting Document's Description" which contains a text input field and a "Choose File" button. A message below the input field reads "Please specify the description of document and upload supporting document below." At the bottom right of the form, there is a "Ca" label, a "4" in a box, and an "ADD" button.

5 Verify the added **Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets** records.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B - Other Assets

B1A B1B B2 B3 **B4** B5 B6 B7 B8 B9

B4 Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets

Yes No

No.	Assets Category	Assets Description	Location of Assets	Quantity	Registration / Serial No.	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Inventory	Inventory	SINGAPORE	10		1,000.00	1,000.00

(B4) Sub-Total of Cost or Book Value (\$)

\$ 1,000.00

(B4) Sub-Total of Estimated Realisable Value (\$)

\$ 1,000.00

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B - Other Assets

B1A B1B B2 B3 **B4** B5 B6 B7 B8 B9

B4 Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets

Yes No

No.	Assets Category	Assets Description	Location of Assets	Quantity	Registration / Serial No.	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Inventory	Inventory	SINGAPORE	10		1,000.00	1,000.00

6

Edit
Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (1 / 5)

1 In the **Schedule B – Other Assets (B5)** page, select either **Yes** or **No** whether the Entity have joint ventures.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 B5 Joint Ventures

Yes No

No.	Name of Joint Venture	UEN / Company Number	Description of Project Involved	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)

(B5) Sub-Total of Cost or Book Value (S\$)

S\$ 0.00

(B5) Sub-Total of Estimated Realisable Value (S\$)

S\$ 0.00

Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (2 / 5)

2 Enter the information under Details of Joint Ventures.

2 **Details of Joint Ventures**

UEN / Company Number / Others

ID Type

Please select ▼

For foreign and other entities / individuals where no ID Number is available, please select "Others" under "ID Type" and key in "NA" as the ID Number.

Name of Joint Venture

Description of Project Involved - *optional*

Cost or Book Value (S\$)

Estimated Realisable Value (S\$)

Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (3 / 5)

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

The screenshot shows a web interface for adding supporting documents. At the top, there is a table titled "Supporting Documents" with columns for "No.", "Description", "Supporting Document", and "Delete". Below the table is a form section titled "Supporting Document's Description" with a text input field. Below the input field is a grey box containing the instruction: "Please specify the description of document and upload supporting document below." At the bottom of the form section is a "Choose File" button and the text "No file chosen". At the bottom right of the page, there is a "Ca" button, a "4" button, and an "ADD" button.

Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (4 / 5)

5 Verify the added **Joint Ventures** record.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B - Other Assets

B1A B1B B2 B3 B4 **B5** B6 B7 B8 B9

B5 Joint Ventures

Yes No

No.	Name of Joint Venture	UEN / Company Number	Description of Project Involved	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
1	JV Company	2020XXXXXXX		10,000.00	10,000.00

(B5) Sub-Total of Cost or Book Value (S\$)

S\$ 10,000.00

(B5) Sub-Total of Estimated Realisable Value (S\$)

S\$ 10,000.00

Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

B5 Joint Ventures

Yes No

No.	Name of Joint Venture	UEN / Company Number	Description of Project Involved	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	JV Company	2020XXXXXX		10,000.00	

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (1 / 5)

1 In the **Schedule B – Other Assets (B6)** page, select either **Yes** or **No** whether the Entity have securities investment.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Home E-SERVICES MY ACCOUNT

Welcome, Company Officer 1

LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 **B6** B7 B8 B9

1 **B6 Securities Investment**
E.g. Investment in shares, bonds, options or other financial securities etc.

Yes No

No.	Name of Company Invested in	UEN / Company Number	Financial Security Type	Quantity	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)

(B6) Sub-Total of Cost or Book Value (S\$)

S\$ 0.00

(B6) Sub-Total of Estimated Realisable Value (S\$)

S\$ 0.00

2 Enter the information under Details of Securities Investment.

2 **Details of Securities Investment**

UEN / Company Number / Others

ID Type
Please select ▼
For foreign and other entities / individuals where no ID Number is available, please select "Others" under "ID Type" and key in "NA" as the ID Number.

Name of Company Invested in

Financial Security Type
Please select ▼

Listed / Unlisted Shares
Please select ▼

CDP Account Number

No. of Share
0.00

Quantity
0.00

Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (3 / 5)

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

Cost or Book Value (S\$)

0.00

Estimated Realisable Value (S\$)

0.00

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

Supporting Document Type

Please select

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca **4** ADD

Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (4 / 5)

- 5 Verify the added **Securities Investment** record, **Sub-Total of Cost or Book Value** and the **Sub-Total of Estimated Realisable Value**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 **B6** B7 B8 B9

B6 Securities Investment

E.g. Investment in shares, bonds, options or other financial securities etc.

Yes No

No.	Name of Company Invested in	UEN / Company Number	Financial Security Type	Quantity	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
1	COMPANY A	2020XXXXXX	Shares	10	1,000.00	1,000.00

(B6) Sub-Total of Cost or Book Value (S\$)

S\$ 1,000.00

(B6) Sub-Total of Estimated Realisable Value (S\$)

S\$ 1,000.00

Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

B6 Securities Investment

E.g. Investment in shares, bonds, options or other financial securities etc.

Yes No

No.	Name of Company Invested in	UEN / Company Number	Financial Security Type	Quantity	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	COMPANY A	2020XXXXXX	Shares	10	1,000.00	1,000.00

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Other Assets (Deposits - B7) (1 / 5)

1 In the **Schedule B – Other Assets (B7)** page, select either **Yes** or **No** whether the Entity have deposits.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 **B7 Deposits**
E.g. Rental deposit, down payment made by the entity or deposit to obtain a licence etc.

Yes No

No.	Assets Description	Account Number	Held with	Address of whom the deposit is held with	Cost or Book Value (\$)	Estimated Realisable Value (\$)

(B7) Sub-Total of Cost or Book Value (\$)

S\$ 0.00

(B7) Sub-Total of Estimated Realisable Value (\$)

S\$ 0.00

2 Enter the information under the **Address of whom the deposit is held with.**

2 **Address of whom the deposit is held with**

Address Type
 Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - optional

Unit - optional

Building Name

Statement of Assets and Liabilities – Other Assets (Deposits - B7) (3 / 5)

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

Cost or Book Value (S\$)

0.00

Estimated Realisable Value (S\$)

0.00

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

Supporting Document Type

Please select

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca **4** ADD

Statement of Assets and Liabilities – Other Assets (Deposits - B7) (4 / 5)

- 5 Verify the added **Deposits** records, **Sub-Total of Cost or Book Value** and **Sub-Total of Estimated Realisable Value**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

B7 Deposits

E.g. Rental deposit, down payment made by the entity or deposit to obtain a licence etc.

Yes No

No.	Assets Description	Account Number	Held with	Address of whom the deposit is held with	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
1	Rental Deposit		HY YUVU PRIVATE LIMITED	Singapore	10,000.00	10,000.00

(B7) Sub-Total of Cost or Book Value (S\$)

S\$ 10,000.00

(B7) Sub-Total of Estimated Realisable Value (S\$)

S\$ 10,000.00

Statement of Assets and Liabilities – Other Assets (Deposits - B7) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 **B7** B8 B9

B7 Deposits

E.g. Rental deposit, down payment made by the entity or deposit to obtain a licence etc.

Yes No

No.	Assets Description	Account Number	Held with	Address of whom the deposit is held with	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)
1	Rental Deposit		HY YUYU PRIVATE LIMITED	Singapore	10,000.00	10,000.00

6 ?

Edit
Delete

Back to Dash **7** RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8) (1 / 5)

1 On the **Schedule B – Other Assets (B8)** page, select either **Yes** or **No** depending on whether the Entity has Intangible assets.

If Yes, please proceed to the next slide. If No, please skip to the next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 **B8 Intangible Assets**
E.g. patents, trademarks, copyright, etc.
 Yes No

No.	Assets Description	Registration / Serial Number	Country of Registration	Cost or Book Value (\$)	Estimated Realisable Value (\$)

(B8) Sub-Total of Cost or Book Value (\$)

\$ 0.00

(B8) Sub-Total of Estimated Realisable Value (\$)

\$ 0.00

2 Enter the information under Details of Intangible Assets.

2 **Details of Intangible Assets**

Assets Description

Registration / Serial Number - *optional*

Country of Registration - *optional*

Cost or Book Value (S\$)

Estimated Realisable Value (S\$)

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

The screenshot shows a web interface for adding supporting documents. At the top, there is a table titled "Supporting Documents" with columns for "No.", "Description", "Supporting Document", and "Delete". Below the table is a form section titled "Supporting Document's Description" which contains a text input field, a grey instruction box stating "Please specify the description of document and upload supporting document below.", and a file upload area with a "Choose File" button and the text "No file chosen". At the bottom right of the form, there is a "Cancel" button, a large number "4" in a dark box, and an "ADD" button.

Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8) (4 / 5)

- 5 Verify the added **Intangible Assets** records, **Sub-Total of Cost or Book Value** and **Sub-Total of Estimated Realisable Value**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B - Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

B8 Intangible Assets

E.g. patents, trademarks, copyright, etc.

Yes No

No.	Assets Description	Registration / Serial Number	Country of Registration	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Patent			5,000.00	5,000.00

(B8) Sub-Total of Cost or Book Value (\$)

S\$ 5,000.00

(B8) Sub-Total of Estimated Realisable Value (\$)

S\$ 5,000.00

Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B - Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

B8 Intangible Assets

E.g. patents, trademarks, copyright, etc.

Yes No

No.	Assets Description	Registration / Serial Number	Country of Registration	Cost or Book Value (\$S)	Estimated Realisable Value (\$S)
1	Patent			5,000.00	5,000.00

Back to Dash RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (1 / 5)

1 In the **Schedule B – Other Assets (B9)** page, select either **Yes** or **No** whether the Entity have other miscellaneous assets.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 Q5. Are there any other assets of the Entity not listed above?
B9 Other Miscellaneous Assets
E.g. Club memberships, insurance policies etc.
 Yes No

No.	Assets Description	Cost or Book Value (\$)	Estimated Realisable Value (\$)	Remarks

(B9) Sub-Total of Cost or Book Value (\$)

S\$ 0.00

(B9) Sub-Total of Estimated Realisable Value (\$)

S\$ 0.00

Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (2 / 5)

2 Enter the information under
**Details of Other
Miscellaneous Assets.**

2 **Details of Other Miscellaneous Assets**

Assets Description

Cost or Book Value (S\$)

Estimated Realisable Value (S\$)

Remarks - *optional*

Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (3 / 5)

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

The screenshot shows a web interface for adding supporting documents. At the top, there is a table titled "Supporting Documents" with columns for "No.", "Description", "Supporting Document", and "Delete". Below the table is a form area with a "Supporting Document's Description" label, a text input field, and a "Please specify the description of document and upload supporting document below." instruction. A "Choose File" button is present, showing "No file chosen". At the bottom right, there is a "Ca" label, a "4" in a box, and an "ADD" button.

Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (4 / 5)

- 5 Verify the added **Other Miscellaneous Assets** records, **Sub-Total of Cost or Book Value** and the **Sub-Total of Estimated Realisable value**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B - Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q5. Are there any other assets of the Entity not listed above?

B9 Other Miscellaneous Assets
E.g. Club memberships, insurance policies etc.

Yes No

No.	Assets Description	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)	Remarks
1	Club Membership	10,000.00	10,000.00	

(B9) Sub-Total of Cost or Book Value (S\$)

S\$ 10,000.00

(B9) Sub-Total of Estimated Realisable Value (S\$)

S\$ 10,000.00

Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to the Statement of Affairs main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q5. Are there any other assets of the Entity not listed above?
B9 Other Miscellaneous Assets
E.g. Club memberships, insurance policies etc.

Yes No

No.	Assets Description	Cost or Book Value (\$S)	Estimated Realisable Value (\$S)	Remarks
1	Club Membership	10,000.00	10,000.00	

6

Edit
Delete

Back to Dash 7 RETURN TO SUMMARY

8 Verify the total Cost or Book Value and Estimated Realisable Value in Schedule B
AND
Click on the **Asset held as Security** link to enter Entity assets in Schedule C1.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
8	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	0.00	0.00
4	Contingent Assets	D	0.00	0.00
5	Unpaid Issued Share Capital	E	0.00	0.00
Total Assets			77,000.00	77,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
6	Secured Claims	C2	0.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities			0.00	
Estimated *Deficit / Surplus			77,000.00	
(Total Assets – Total Liabilities)				

Statement of Assets and Liabilities – Assets held as Security (C1) (1 / 9)

1 In the **Schedule C – Assets held as security** page, select either **Yes** or **No** whether the Entity have any assets held as security.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Home E-SERVICES MY ACCOUNT

Welcome, Company Officer 1

LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule C – Assets held as security

1 Q2. Does the Entity own the following assets?
C1 Assets held as security / C2 Security holder
E.g. Mortgage, pledge, hire purchase or lien etc.

Yes No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owning (S\$)
-----	---------------------	--------------------	---------------	--------------------------	----------------------------------	-------------------------	----------------------	---------------------------	---------------------

(C1) Sub-Total of Cost or Book Value (S\$)

S\$ 0.00

Statement of Assets and Liabilities – Assets held as Security (C1) (2 / 9)

2 Enter the information in the **Details of Assets held as Security** page.

(C1) Sub-Total of Estimated Realisable Value (S\$)

S\$ 0.00

(C2) Sub-Total of Amount owing (S\$)

S\$ 0.00

2 **Details of Assets held as Security**

Assets Description

Location of Assets

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

3 Enter the information under Details of Security holder.

3 **Details of Security holder**

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select ▼

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Security Holder

Security holder's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

4 Continue to enter the information for **Details of Security holder**. Please indicate if the security holder has taken any steps or actions to enforce his/her security. If so, please insert **Date of enforcement**.

4

Level - *optional*

Unit - *optional*

Building Name

Amount Owning (S\$)

Has security holder taken any steps or actions to enforce his / her security?

Yes No

Date of Enforcement

Statement of Assets and Liabilities – Assets held as Security (C1) (5 / 9)

5 Please indicate whether Receiver or Manager is appointed. If yes, please enter the Receiver or Manager information otherwise enter the Status of Receivership.

5 Receiver or Manager appointed?
 Yes No

Name of Receiver or Manager appointed

Receiver or Manager firm's name

Status of Receivership (e.g. assets seized or pending completion of sale etc.)

Statement of Assets and Liabilities – Assets held as Security (C1) (6 / 9)

6 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

7 Click on the **Add** button to save the information entered.

The screenshot shows a web interface for adding supporting documents. At the top, there is a table titled "Supporting Documents" with columns for "No.", "Description", "Supporting Document", and "Delete". Below the table is a form section titled "Supporting Document's Description" with a text input field and a "Choose File" button. The "Choose File" button is currently disabled and shows "No file chosen". At the bottom right of the form, there is a "Ca" label, a "7" in a box, and an "ADD" button.

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

6 Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

Ca **7**

Statement of Assets and Liabilities – Assets held as Security (C1) (7 / 9)

8 Verify the added **Assets held as security** records, Sub-Total of Cost or Book Value, Estimated Realisable Value and Amount Owing.

1. Case Details | **2. Statement of Assets and Liabilities** | 3. Confirmation | 4. Acknowledgement

Schedule C – Assets held as security
Q2. Does the Entity own the following assets?
[C1 Assets held as security / C2 Security holder](#)
E.g. Mortgage, pledge, hire purchase or lien etc.

Yes No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (S\$)
1	Asset held as Security	Singapore	Mortgage	10,000.00	10,000.00	EMAGINATION PTE. LTD.	2020XXXXXX	Singapore	10,000.00

(C1) Sub-Total of Cost or Book Value (S\$)
S\$ 10,000.00

(C1) Sub-Total of Estimated Realisable Value (S\$)
S\$ 10,000.00

(C2) Sub-Total of Amount owing (S\$)
S\$ 10,000.00

Statement of Assets and Liabilities – Assets held as Security (C1) (8 / 9)

9 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

10 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to Statement of Affairs main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule C – Assets held as security
Q2. Does the Entity own the following assets?
C1 Assets held as security / C2 Security holder
E.g. Mortgage, pledge, hire purchase or lien etc.
 Yes No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (S\$)
1	Asset held as security	Singapore	Mortgage	10,000.00	10,000.00	EMAGINATIO N PTE. LTD.	2020XXXXXX	Singapore	10,000.00

Back to Dashboard 10 **RETURN TO SUMMARY**

Statement of Assets and Liabilities – Assets held as Security (C1) (9 / 9)

11 Verify the total Cost or Book Value and Estimated Realisable Value in Schedule C1

AND

Click on the **Contingent Assets** link to enter Entity assets in Schedule D.

Note: Schedule C2 will also populated from the Amount Owing entered in Schedule C1.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
11	Assets held as Security	C1	10,000.00	10,000.00
4	Contingent Assets	D	0.00	0.00
5	Unpaid Issued Share Capital	E	0.00	0.00
Total Assets			87,000.00	87,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$)	
6	Secured Claims	C2	10,000.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities			10,000.00	
Estimated *Deficit / Surplus			77,000.00	
(Total Assets – Total Liabilities)				

1 In the **Schedule D – Contingent Assets** page, select either **Yes** or **No** whether the Entity have any contingent assets.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule D – Contingent Assets

1 Q8: Does the Entity have any contingent assets?
E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes No

No	Contingent Assets Description	Details of Contingent Assets	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$)	Estimated Realisable Value (\$)
----	-------------------------------	------------------------------	----------------	-------------	------------------	-------------------------	---------------------------------

(D) Sub-Total of Cost or Book Value (\$)

S\$ 0.00

(D) Sub-Total of Estimated Realisable Value (\$)

S\$ 0.00

2 Enter the information under Details of Contingent Assets.

2 **Details of Contingent Assets**

Contingent Assets Description

Please select ▼

Details of Contingent Assets

UEN / Company Number / NRIC Number / Passport Number / Others - *optional*

ID Type - *optional*

Please select ▼

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Debtor - *optional*

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

Cost or Book Value (S\$)

0.00

Estimated Realisable Value (S\$)

0.00

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca **4** ADD

5 Verify the added **Assets held as security** record, Sub-total of Cost or Book Value and Estimated Realisable Value.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule D – Contingent Assets

Q8: Does the Entity have any contingent assets?
E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes No

No	Contingent Assets Description	Details of Contingent Assets	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Ongoing lawsuit	Ongoing lawsuit	Debtor	SXXXXXXXX	Singapore	10,000.00	10,000.00

(D) Sub-Total of Cost or Book Value (\$)

S\$ 10,000.00

(D) Sub-Total of Estimated Realisable Value (\$)

S\$ 10,000.00

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to the Statement of Affairs main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule D - Contingent Assets

Q8: Does the Entity have any contingent assets?
E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes No

No	Contingent Assets Description	Details of Contingent Assets	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Ongoing lawsuit	Ongoing lawsuit	Debtor	SXXXXXXXX	Singapore	10,000.00	10,000

Back to Dash 7 RETURN TO SUMMARY

8 Verify the total Cost or Book Value and Estimated Realisable Value in Schedule D
AND
Click on the **Unpaid Issued Share Capital** link to enter Entity assets in Schedule E.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	10,000.00	10,000.00
8	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	0.00	0.00
Total Assets			97,000.00	97,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$)	
6	Secured Claims	C2	10,000.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities			10,000.00	
Estimated *Deficit / Surplus			87,000.00	
(Total Assets - Total Liabilities)				

Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (1 / 7)

- 1 In the **Schedule E – Unpaid Issued Share Capital** page, select either **Yes** or **No** whether the Entity have any unpaid issued share capital. If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule E – Unpaid Issued Share Capital

1 Q9. Does the Entity have any unpaid issued share capital?

Yes No

No.	Name of Shareholder	ID Number	Shareholder's Address	No. of Shares Allotted	Value per Share	Cost or Book Value of Unpaid Share Capital (\$)	Estimated Realisable Value of Unpaid Share Capital (\$)
-----	---------------------	-----------	-----------------------	------------------------	-----------------	---	---

(E) Sub-Total of Cost or Book Value of Unpaid Share Capital (\$)

S\$ 0.00

(E) Sub-Total of Estimated Realisable Value of Unpaid Share Capital (\$)

S\$ 0.00

Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (2 / 7)

2 Enter the information under **Details of Unpaid Issued Share Capital.**

2 **Details of Unpaid Issued Share Capital**

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Shareholder

Shareholder's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street name

Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (3 / 7)

3 Continue to enter information under **Details of Unpaid Issued Share Capital**.

4 Enter the **Value per share**.

3 Level - optional

Unit - optional

Building Name

Number of Share Allotted

4 Value per share

Currency Type

Amount

Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (4 / 7)

- 5 Enter the **Value of Unpaid Share**.
- 6 Select the document type and click on the **Choose File** button to upload supporting document.
Please follow the same steps in the following [slides reference](#).
- 7 Click on the **Add** button to save the information entered.

5 **Value of Unpaid Share Capital**

Cost or Book Value of Unpaid Share Capital (S\$)

Estimated Realisable Value of Unpaid Share Capital (S\$)

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

6 Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

Ca 7

Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (5 / 7)

8 Verify the added **Unpaid Share Capital** records and the sub-total of Cost or Book Value and the Estimated Realisable Value of Unpaid Share Capital.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule E – Unpaid Issued Share Capital

Q9. Does the Entity have any unpaid issued share capital?

Yes No

No.	Name of Shareholder	ID Number	Shareholder's Address	No. of Shares Allotted	Value per Share	Cost or Book Value of Unpaid Share Capital (S\$)	Estimated Realisable Value of Unpaid Share Capital (S\$)
1	Shareholdere	SXXXXXXXX	Singapore	10	1,000.00	10,000.00	10,000.00

(E) Sub-Total of Cost or Book Value of Unpaid Share Capital (S\$)

S\$ 10,000.00

(E) Sub-Total of Estimated Realisable Value of Unpaid Share Capital (S\$)

S\$ 10,000.00

Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (6 / 7)

9 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

10 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to the Statement of Affairs main page.

A Singapore Government Agency Website

Welcome, Company Officer 1

MINISTRY OF LAW SINGAPORE Insolvency Office

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule E - Unpaid Issued Share Capital

Q9. Does the Entity have any unpaid issued share capital?

Yes No

No.	Name of Shareholder	ID Number	Shareholder's Address	No. of Shares Allotted	Value per Share	Cost or Book Value of Unpaid Share Capital (S\$)	Estimated Realisable Value of Unpaid Share Capital (S\$)
1	Shareholdere	SXXXXXXXX	Singapore	10	1,000.00	10,000.00	10,000

Back to Dash **10** RETURN TO SUMMARY

Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (7 / 7)

- 11** Verify the total Cost or Book Value and Estimated Realisable Value in Schedule E
- 12** Verify the Total Assets of Cost or Book Value and the Estimated Realisable Value.
- 13** Click on the **Secured Claims** link to enter Entity liabilities in Schedule C2.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$)	Estimated Realisable Value (\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	10,000.00	10,000.00
4	Contingent Assets	D	10,000.00	10,000.00
11	5 Unpaid Issued Share Capital	E	10,000.00	10,000.00
12	Total Assets		107,000.00	107,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$)	
13	6 Secured Claims	C2	10,000.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities			10,000.00	
Estimated *Deficit / Surplus			97,000.00	
(Total Assets – Total Liabilities)				

1 Verify the **C1 Assets held as security / C2 Security holder** record.

Please follow the same steps in the [following slides](#) to add C2 Security holder.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule C – Assets held as security

Q2. Does the Entity own the following assets?

C1 Assets held as security / C2 Security holder

E.g. Mortgage, pledge, hire purchase or lien etc.

Yes No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (\$)	Estimated Realisable Value (\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (\$)
1	Asset held as Security	Singapore	Mortgage	10,000.00	10,000.00	EMAGINATIO N PTE. LTD.	2020XXXXXX	Singapore	10,000.00

2 Verify the added **C2 Security Holder** record, Sub-Total of Cost or Book Value / Estimated Realisable Value / Amount Owing.

3 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to Statement of Affairs main page.

Schedule C - Assets held as security
Q2. Does the Entity own the following assets?
C1 Assets held as security / C2 Security holder
 E.g. Mortgage, pledge, hire purchase or lien etc.

Yes No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (S\$)	Estimated Realisable Value (S\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (S\$)
1	Asset held as Security	Singapore	Mortgage	10,000.00	10,000.00	EMAGINATION PTE. LTD.	2020XXXXXXX	Singapore	10,000.00
2	Assets Held	Singapore	Pledge	10,000.00	10,000.00	Security Holder	SXXXXXXX	Singapore	10,000.00

(C1) Sub-Total of Cost or Book Value (S\$)
 S\$ 20,000.00

(C1) Sub-Total of Estimated Realisable Value (S\$)
 S\$ 20,000.00

(C2) Sub-Total of Amount owing (S\$)
 S\$ 20,000.00

Back to Dashboard **3** **RETURN TO SUMMARY**

4 Verify the total Amount Owing Value in Schedule C2.

AND

Click on the **Preferential Claims** link to enter Entity liabilities in Schedule F.

Summary of Assets and Liabilities

No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00

Total Assets 108,000.00 108,000.00

Less

No.	Liabilities	Schedule	Amount Owing (\$\$)
4 6	Secured Claims	C2	15,000.00
7	Preferential Claims	F	0.00
8	Unsecured Claims	G	0.00
9	Contingent Claims	H	0.00

Total Liabilities 15,000.00

Estimated *Deficit / Surplus 93,000.00

(Total Assets - Total Liabilities)

Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (1 / 5)

1 In the **Schedule F – Preferential Claims (F1)** page, select either **Yes** or **No** whether the Entity have employees' claims.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

1 Q10. Does the Entity have any of the following preferential claims?

F1 Employees' Claims
E.g. Wages & salaries, allowance or vacation leave, etc.

Yes No

No.	Name of Employee	Employee's ID	Employee's Address	Type of Claim	Start Date of Claim	End Date of Claim	Amount Owning (S\$)
-----	------------------	---------------	--------------------	---------------	---------------------	-------------------	---------------------

(F1) Sub-Total of Amount Owning (S\$)

S\$ 0.00

Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (2 / 5)

2 Enter the information under **Details of Employee** and for the **Amount Owning**.

Details of Employees

2 Select an Employee

Name of Employee

Please select

OR Enter a new Employee Details / Update Employee Details

NRIC Number / Passport Number / FIN Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID No is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID No.

Name of Employee

Employee's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select 'Foreign Address' and key in 'NA'.

Postal Code

Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (3 / 5)

- 3 Select the document type and click on the **Choose File** button to upload the supporting document.
- 4

Please follow the same steps in the following [slides reference](#).

Click on the **Add** button to save the information entered.

End Date - optional

DD/MM/YYYY

Amount Owing (\$\$)

0.00

Net of any CPF

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca 4 ADD

Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (4 / 5)

5 Verify the added **Employees Claims** record and the sub-total of Amount Owing.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

Q10. Does the Entity have any of the following preferential claims?

F1 Employees' Claims
E.g. Wages & salaries, allowance or vacation leave, etc.

Yes No

No.	Name of Employee	Employee's ID	Employee's Address	Type of Claim	Start Date of Claim	End Date of Claim	Amount Owing (S\$)
1	Employee	SXXXXXXXX		Wages & salaries	01/01/2020	31/12/2020	10,000.00

(F1) Sub-Total of Amount Owing (S\$)

S\$ 10,000.00

Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter other Preferential Claims

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities the main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

Q10. Does the Entity have any of the following preferential claims?

F1 Employees' Claims
E.g. Wages & salaries, allowance or vacation leave, etc.

Yes No

No.	Name of Employee	Employee's ID	Employee's Address	Type of Claim	Start Date of Claim	End Date of Claim	Amount Owning (S\$)
1	Employee	SXXXXXXXX		Wages & salaries	01/01/2020	31/12/2020	10,000

6 Edit Delete

Back to Dash **7** RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (1 / 5)

- 1 In the **Schedule F – Preferential Claims (F2)** page, select either **Yes** or **No** whether the Entity have workmen compensation.
If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

- 1 **F2 Workmen Compensation**
 Yes No

No.	Name of Claimant	Claimant's ID	Claimant's Address	Amount Owning (S\$)
-----	------------------	---------------	--------------------	---------------------

(F2) Sub-Total of Amount Owning (S\$)

S\$ 0.00

Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (2 / 5)

2 Enter the information under **Details of Claimant** and for the **Amount Owing**.

Details of Claimant

2 NRIC Number / Passport Number / FIN Number / Others

ID Type

Please select ▼

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Claimant

Claimant's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select 'Foreign Address' and key in 'NA'.

Postal Code

Blk/House Number

Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (3 / 5)

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (4 / 5)

5 Verify the added **Workmen Compensation** record and the sub-total of Amount Owing.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

F2 Workmen Compensation

Yes No

No.	Name of Claimant	Claimant's ID	Claimant's Address	Amount Owing (S\$)
1	Claimant	SXXXXXXXX	SINGAPORE	5,000.00

(F2) Sub-Total of Amount Owing (S\$)

S\$ 5,000.00

Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (5 / 5)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter other Preferential Claims

You may also click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

A Singapore Government Agency Website

Welcome, Company Officer 1

MINISTRY OF LAW SINGAPORE Insolvency Office

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

F2 Workmen Compensation

Yes No

No.	Name of Claimant	Claimant's ID	Claimant's Address	Amount Owning (\$\$)
1	Claimant	SXXXXXXX	SINGAPORE	5,000

Edit
Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Preferential Claims (Central Provident Fund Contributions - F3) (1 / 4)

1 In the **Schedule F – Preferential Claims (F3)** page, select either **Yes** or **No** whether the Entity have Central Provident Fund Contributions.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 **F3** F4

1 **F3 Central Provident Fund Contributions**

Yes No

No.	Start Date of Claim	End Date of Claim	Amount Owning (S\$)
-----	---------------------	-------------------	---------------------

(F3) Sub-Total of Amount Owning (S\$)

S\$ 0.00

Statement of Assets and Liabilities – Preferential Claims (Central Provident Fund Contributions - F3) (2 / 4)

- 2 Enter the information under **Period of Claim**.
- 3 Select the document type and click on the **Choose File** button to upload the supporting document.
Please follow the same steps in the following [slides reference](#).
- 4 Click on the **Add** button to save the information entered.

Period of claim

2 Start Date
DD/MM/YYYY

End Date
DD/MM/YYYY

Amount Owning (S\$)
0.00

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description
CPF
Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca 4 ADD

Statement of Assets and Liabilities – Preferential Claims (Central Provident Fund Contributions - F3) (3 / 4)

- 5 Verify the added **Central Provident Fund Contributions** record and the sub-total of Amount Owing.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 **F3** F4

F3 Central Provident Fund Contributions

Yes No

No.	Start Date of Claim	End Date of Claim	Amount Owing (S\$)
1	01/07/2021	31/12/2021	10,000.00

(F3) Sub-Total of Amount Owing (S\$)

S\$ 10,000.00

Statement of Assets and Liabilities – Preferential Claims (Central Provident Fund Contributions - F3) (4 / 4)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **NEXT** button to enter other Preferential Claims

You may also click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

F3 Central Provident Fund Contributions

Yes No

No.	Start Date of Claim	End Date of Claim	Amount Owning (S\$)
1	01/07/2021	31/12/2021	10,000

Back to Dash **7** RETURN TO SUMMARY NEXT

Statement of Assets and Liabilities – Preferential Claims (Government Tax - F4) (1 / 4)

- 1 In the **Schedule F – Preferential Claims (F4)** page, select either **Yes** or **No** whether the Entity have Government Tax.
If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Home E-SERVICES MY ACCOUNT

Welcome, Company Officer 1

LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

- 1 **F4 Government Tax**
E.g. Income, goods and services, property or employee etc.
 Yes No

No.	Tax Type	Year of Assessment	Amount Owning (S\$)
-----	----------	--------------------	---------------------

(F4) Sub-Total of Amount owing (\$)

S\$ 0.00

Statement of Assets and Liabilities – Preferential Claims (Government Tax - F4) (2 / 4)

- 2 Enter the information under **Details of Government Tax** and **Amount Owning**.
- 3 Select the document type and click on the **Choose File** button to upload the supporting documentation.
Please follow the same steps in the following [slides reference](#).
- 4 Click on the **Add** button to save the information entered.

Details of Government Tax

2 Tax Type
Please select

Year of Assessment

Amount Owning (S\$)
0.00

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description
Government Tax
Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca 4 ADD

Statement of Assets and Liabilities – Preferential Claims (Government Tax - F4) (3 / 4)

5 Verify the added **Government Tax** records and the sub-total of Amount Owing.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

F4 Government Tax
E.g. Income, goods and services, property or employee etc.

Yes No

No.	Tax Type	Year of Assessment	Amount Owing (\$)
1	Income Tax	2021	5,000.00

(F4) Sub-Total of Amount owing (\$)

S\$ 5,000.00

Statement of Assets and Liabilities – Preferential Claims (Government Tax - F4) (4 / 4)

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

A Singapore Government Agency Website

Welcome, Company Officer 1

MINISTRY OF LAW SINGAPORE Insolvency Office

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule F - Preferential Claims

F1 F2 F3 F4

F4 Government Tax

E.g. Income, goods and services, property or employee etc.

Yes No

No.	Tax Type	Year of Assessment	Amount Owning (S\$)
1	Income Tax	2021	5,000

Edit
Delete

Back to Dash RETURN TO SUMMARY

8 Verify the total Amount Owing Value in Schedule F.

AND

Click on the **Unsecured Claims** link to enter Entity liabilities in Schedule G.

Summary of Assets and Liabilities

No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00

Total Assets			108,000.00	108,000.00
---------------------	--	--	-------------------	-------------------

Less

No.	Liabilities	Schedule	Amount Owing (\$\$)
6	Secured Claims	C2	15,000.00
8	Preferential Claims	F	30,000.00
8	Unsecured Claims	G	0.00
9	Contingent Claims	H	0.00

Total Liabilities			45,000.00
--------------------------	--	--	------------------

Estimated *Deficit / Surplus			63,000.00
-------------------------------------	--	--	------------------

(Total Assets – Total Liabilities)

1 In the **Schedule G – Unsecured Claims** page, select either **Yes** or **No** whether the Entity owe any unsecured claims.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule G - Unsecured Claims

1 Q11: Does the Entity owe any unsecured claims?
E.g. Loans granted to the entity, rent, goods or services supplied or unpaid services rendered to the entity etc.

Yes No

No	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owing (S\$)	Remarks
----	------------------	---------------	--------------------	--------------------	---------

(G) Sub-Total of Amount Owing (S\$)

S\$ 0.00

2 Enter the information under Details of Unsecured Claim.

2 **Details of Unsecured Claim**

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID No is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID No.

Name of Creditor

Creditor's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select 'Foreign Address' and key in 'NA'.

Postal Code

Bik/House Number

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

Supporting Documents

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description


Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca **4** ADD

5 Verify the added Unsecured Claims record and the sub-total of Amount Owing.

A Singapore Government Agency Website


 Insolvency Office

Welcome, Company Officer 1
 E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule G – Unsecured Claims

Q11: Does the Entity owe any unsecured claims?
 E.g. Loans granted to the entity, rent, goods or services supplied or unpaid services rendered to the entity etc.

Yes No

No	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owing (S\$)	Remarks
1	Creditor	SXXXXXXXX	Singapore	10,000.00	Loans granted to the company

(G) Sub-Total of Amount Owing (S\$)

S\$ 10,000.00

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule G – Unsecured Claims

Q11: Does the Entity owe any unsecured claims?
E.g. Loans granted to the entity, rent, goods or services supplied or unpaid services rendered to the entity etc.

Yes No

No	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owning (\$\$)	Remarks
1	Creditor	SXXXXXXXX	Singapore	10,000.00	Loans granted to the company

(G) Sub-Total of Amount Owning (\$\$)

Back to Dash **7** RETURN TO SUMMARY

6 Edit Delete

8 Verify the total Amount Owing Value in Schedule G.

AND

Click on the **Contingent Claims** link to enter Entity liabilities in Schedule H.

Summary of Assets and Liabilities

No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00

Total Assets 108,000.00 108,000.00

Less

No.	Liabilities	Schedule	Amount Owing (\$\$)
6	Secured Claims	C2	15,000.00
7	Preferential Claims	F	30,000.00
8	Unsecured Claims	G	5,000.00
9	Contingent Claims	H	0.00

Total Liabilities 50,000.00

Estimated *Deficit / Surplus 58,000.00

(Total Assets – Total Liabilities)

- 1 In the **Schedule H – Contingent Claims** page, select either **Yes** or **No** whether the Entity have any contingent claims.
If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule H – Contingent Claims

1 Q12: Does the Entity have any contingent claims?
E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes No

No	Contingent Claim Description	Details of Contingent Claim	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owing (S\$)
----	------------------------------	-----------------------------	------------------	---------------	--------------------	--------------------

(H) Sub-Total of Amount Owing (S\$)

S\$ 0.00

2 Enter the information on the Details of Contingent Claims and Amount Owning.

Details of Contingent Claims

2

Contingent Claim Description

Please select

Details of Contingent Claim

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Creditor

Creditor's Address

Address Type

Local Address Foreign Address

For foreign and other entities / individuals where no address is available, please select 'Foreign Address' and key in 'NA'.

3 Select the document type and click on the **Choose File** button to upload supporting document.

Please follow the same steps in the following [slides reference](#).

4 Click on the **Add** button to save the information entered.

The screenshot shows a web interface for adding supporting documents. At the top, there is a table titled "Supporting Documents" with columns for "No.", "Description", "Supporting Document", and "Delete". Below the table is a form section titled "Supporting Document's Description" which contains a text input field and a "Choose File" button. A message below the input field reads "Please specify the description of document and upload supporting document below." At the bottom right of the form, there is a "Ca" label, a "4" in a box, and an "ADD" button.

No.	Description	Supporting Document	Delete
-----	-------------	---------------------	--------

3 Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

Ca **4**

5 Verify the added **Contingent Claims** record and the **sub-total of Amount Owning**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule H – Contingent Claims

Q12: Does the Entity have any contingent claims?
 E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes No

No	Contingent Claim Description	Details of Contingent Claim	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owning (S\$)
1	Ongoing lawsuit	Ongoing lawsuit	Creditor	SXXXXXXXX	Singapore	10,000.00

(H) Sub-Total of Amount Owning (S\$)

S\$ 10,000.00

6 To update or delete a record, click on the arrow down and select an action.

Please follow the same steps in the following [slides reference](#).

7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

A Singapore Government Agency Website

Welcome, Company Officer 1

MINISTRY OF LAW SINGAPORE Insolvency Office

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule H - Contingent Claims

Q12: Does the Entity have any contingent claims?
E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes No

No	Contingent Claim Description	Details of Contingent Claim	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owing (S\$)
1	Ongoing lawsuit	Ongoing lawsuit	Creditor	SXXXXXXXX	Singapore	10.00

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY

8 Verify the total Amount Owing Value in Schedule H.

9 Verify the Total Liabilities and the Estimated Deficit / Surplus.

Note: Estimated Deficit / Surplus is equal to the Total Assets less the Total Liabilities.

Summary of Assets and Liabilities

No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00

Total Assets			108,000.00	108,000.00
---------------------	--	--	-------------------	-------------------

Less

No.	Liabilities	Schedule	Amount Owing (\$\$)
6	Secured Claims	C2	15,000.00
7	Preferential Claims	F	30,000.00
8	Unsecured Claims	G	5,000.00
8	9 Contingent Claims	H	5,000.00

8

9

Total Liabilities			55,000.00
--------------------------	--	--	------------------

Estimated *Deficit / Surplus			53,000.00
-------------------------------------	--	--	------------------

(Total Assets – Total Liabilities)

1 Select from the options that applies to **Statement of the Cause(s) of Winding-up**.

Statement of the Cause(s) of Winding-Up

1

The entity has been wound up for the following reason(s)

- | | |
|---|--|
| <input type="checkbox"/> Depression / Economic Recession | <input type="checkbox"/> High Overheads |
| <input type="checkbox"/> Cash Flow Problem | <input type="checkbox"/> Bad Management |
| <input type="checkbox"/> Poor Sales | <input type="checkbox"/> Inability to collect Debts |
| <input type="checkbox"/> Insolvency of Affiliated Company | <input type="checkbox"/> Others (Please specify details below) |

- 1 To add office bearer granted to view draft, select an officer in the **Office Bearer Name** dropdown and click on the **Add Officer** button.
- 2 Verify the added office bearer record.
- 3 You may add another officer from the Add Officer section.

Officer Bearer Granted to View Draft

No.	Officer Bearer Name	Decision	Comment	Download	Concurred
-----	---------------------	----------	---------	----------	-----------

Add Officer

1 Office Bearer Name

Officer Bearer Granted to View Draft

No.	Officer Bearer Name	Decision	Comment	Download	Concurred
1	Company Officer 3				Bank or Institution's Address ▼
2	Company Officer 3				Form Description Order of Court ▼

3 Add Officer

Office Bearer Name

4 To remove access of office bearer to view draft, click on the arrow down and select Remove Access.

Officer Bearer Granted to View Draft

No.	Officer Bearer Name	Decision	Comment	Download	Concurred
1	Company Officer 3				Bank Instit Addr
2	Company Officer 3				Form Description Order of Court

4 Remove Access

Add Officer

Office Bearer Name

Add Officer

1 To add Communication with Case Officer, fill in the **New Message** textbox and click on the **Add Message** button.

Communication with Case Officer of Corporate Insolvency Office

Date	Message	From
30/01/2022	Please submit the Statement of Affairs by 06/08/2020	Case Officer 2

1 **New Message**

Add Message

2 Verify the added communication record.

3 Click on the **Proceed** button to continue.

You may also click on the **Save** button to save the information entered and create a draft record.

Communication with Case Officer of Corporate Insolvency Office

Date	Message	From
30/01/2022	Please submit the Statement of Affairs by 06/08/2020	Case Officer 2
28/02/2022	Remarks to Case Officer.	Company Officer 1

2

New Message

Add Message

Back to Dash **3** Save Proceed →

1 Review the information on the confirmation page.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

1 Summary of Assets and Liabilities

No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00
Total Assets			108,000.00	108,000.00

- 2 Continue to review the information.
- 3 Read the notes carefully and turn on the option to make the declaration.
- 4 Click on the **Proceed** button.

2

No.	Liabilities	Schedule	Amount Owing (S\$)
6	Secured Claims	C2	15,000.00
7	Preferential Claims	F	30,000.00
8	Unsecured Claims	G	5,000.00
9	Contingent Claims	H	5,000.00
Total Liabilities			55,000.00
Estimated *Deficit / Surplus			53,000.00
<small>(Total Assets - Total Liabilities)</small>			

Declaration

3

1. I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.
2. I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code (Cap. 224) for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree (slide right to agree)

4

Back to Dashboard Back **Submit**

1 Click on the **Print** button to view the PDF document of the submitted application

OR

Click on the **Exit** button to return to Dashboard for other E-services.

Note: The Case officer will contact you upon review of the Statement of Assets and Liabilities submitted via this e-service.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Company Officer 1

E-SERVICES MY ACCOUNT LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Thank you for using our eService

Your Statement of Assets and Liabilities has been successfully submitted.

Please print this page for your own reference. You will not be able to access this page after exiting the webpage.

1 Print Exit