

CORPORATE INSOLVENCY DIVISION

Submit Statutory Declaration on Company's Inability to
Continue Business by Reason of its Liabilities

User Guide for Corporate Insolvency E-Services

<https://eservices.mlaw.gov.sg/io>

Last updated on 06 Apr 2022

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Submit Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities

General Information

- 1) Corporate Insolvency E-services Internet URL: <https://eservices.mlaw.gov.sg/io>
- 2) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.
- 3) Singpass login is required to access the e-services.
- 4) You may click on ▼ Arrow Down icon to select from a dropdown or click on the box to filter the options.
- 5) You may input a date field using the  Calendar icon to select a date.
- 6) If you encounter any issue, please contact us at ContactUs@OneMinLaw.

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (Dashboard)

1 After you have logged in to the **Corporate Insolvency E-Services Portal**:

From the top menu, click on **E-SERVICES**

2 Select the **Submit Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities**.

The screenshot shows the Corporate Insolvency E-Services Portal dashboard. At the top, there is a navigation bar with the Ministry of Law logo and the text 'A Singapore Government Agency Website'. The user is logged in as 'Case Officer 1' and can click on 'LOGOUT'. The main navigation menu includes 'E-SERVICES' and 'MY ACCOUNT'. The 'E-SERVICES' menu is expanded, showing options: 'Submit Preliminary Information', 'Submit Statement of Affairs', 'Submit Statement of Assets and Liabilities', 'Request for Statement of Affairs Extension', and 'Submit Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities'. The 'Dashboard' and 'My Cases' sections are visible. The 'My Cases' section has tabs for 'Action Required' and 'Drafts'. Below this is a table with columns: 'Case Reference Number', 'Name of Company', 'UEN / Company Number', 'Submission Type', 'Case Status', and 'Date of Action Task'. The table is currently empty.

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (1 / 9)

1 Read the notes carefully.

2 Click on the **Proceed** button.

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities

1

This is an online filing of statutory declaration (SD) on the company's inability to continue business by reason of its liabilities.

An application fee of \$20.00 is payable for Statutory Declaration submission.

It should take about 5-10 minutes with complete information on hand to complete your application.

You will need:

- UEN Number
- A copy of the Statutory Declaration to be attached

Maximum file size submitted must not exceed 5 MB individually.



STATUTORY DECLARATION FORM
Submit or edit your application form.

2

Proceed

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (2 / 9)

3 Enter the **UEN / Company Number**.

4 Click **Back to Dashboard** button to return to dashboard.
Click **Proceed** button to proceed.

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities

1. Company Details 2. Statutory Declaration Supporting Documents 3. Confirmation 4. Acknowledgement

3 **Company Details**
UEN / Company Number

4 Back to Dashboard Proceed

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (3 / 9)

5 Click on the **Choose File** button to upload supporting document.

6 Select a document to be uploaded
Click **Open** to upload the selected file.

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities

1. Company Details 2. Statutory Declaration Supporting Documents 3. Confirmation 4. Acknowledgement

Particulars of Company

Company Name T-IINIG-&!!--#V-28-N?V5
UEN / Company Number

5 Supporting Documents

Please note that the size of each attachment(if any) must NOT exceed 5MB.
Please attach all relevant document(s) in PDF, DOC, DOCX, JPG, PNG or GIF format before proceeding.

Choose File No file chosen

6 Open

This PC > Desktop > Documents

Organise New folder

Name	Date modified	Type	Size
Supporting Document.pdf	23/4/2020 8:32 AM	Foxit Reader PDF ...	26 KB

File name: All Files (*.*)

Open Cancel

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (4 / 9)

7 Upon adding supporting document, it will populate **Supporting Documents** table.

8 Click **Delete** under action for supporting document deletion.

Note: For additional supporting documents, please refer to #5 and #6

7 Supporting Documents

No.	Date	Document Type	Document Name	Action
1	22/02/2023	Declaration on Company's Inability to Continue Business by Reason of its Liabilities	Unclaimed div form.docx	8 Delete

Please note that the size of each attachment(if any) must NOT exceed 5MB.
Please attach all relevant document(s) in PDF, DOC, DOCX, JPG, PNG or GIF format before proceeding.

Choose File | No file chosen

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (5 / 9)

9 **Contact Information** is auto-fill based on the login details.

10 Click **Back to Dashboard** button to return to dashboard.
Click **Proceed** button to proceed.

7 **Contact Information**

Name of Contact Person

Contact Number*

Email Address*

10 [Back to Dashboard](#)

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (6 / 9)

11 Confirm **Supporting Documents** table and **Contact Information**.

11

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities

1. Company Details

2. Statutory Declaration Supporting Documents

3. Confirmation

4. Acknowledgement

Particulars of Company

Name of Company

UEN / Company Number

Supporting Documents

No.	Date	Document Type	Description	Document Name
1	22/02/2023 14:52:42	Declaration on Company's Inability to Continue Business by Reason of its Liabilities		Unclaimed div form.docx

Contact Information

Name of Contact Person

Chris

Contact Number

96686709

Email Address

yengloong@activants.com

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (7 / 9)

12 Read the notes carefully and turn on the option to make the **Declaration**.

13 Click on the **Submit** button.

12

Declaration

1. I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.
2. I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code (Cap. 224) for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree.

Back

13

Submit

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (8 / 9)

14 Proceed with the payment and fill in the fields needed and submit payment.

The screenshot shows the 'Online Payment Service' page on the Singapore Government website. It features a search bar at the top right and a table of transaction details. Below the table, there is a section for 'To receive Payment Status' with an email address input field. The 'Payment Method For eNETS' section offers two options: VISA/MasterCard and eNETS. At the bottom, there are 'Cancel' and 'Payment' buttons, followed by an 'Important' note about eNETS Direct Debit.

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Search
Within This Website
Go

Online Payment Service

Transaction Details				
S/NO.	Transaction No.	Currency Type	Amount	Create Date
1	CDU2023022800636C	SGD	20.00	2023-02-28 09:44:46

To receive Payment Status

Email Address
(To receive payment status after submission, please provide a valid email address)

Payment Method For eNETS

For VISA/MasterCard Credit and Debit cards

For customers with Internet Banking account from DBS/POSB, Citibank, OCBC/Pluist or UOB.

Cancel Payment

Important:
1. eNETS Direct Debit enables Internet Banking users to make real-time payments from their bank accounts. Participating banks include Citibank, DBS/POSB, OCBC, Standard

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities (9 / 9)

- 15** Click on the **Print** button to view the PDF document of the submitted application
- You may also click on the **Back to Dashboard** button for the other E-services.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

E-SERVICES MY ACCOUNT

Welcome, Case Officer 1

LOGOUT

Statutory Declaration on Company's Inability to Continue Business by Reason of its Liabilities

1. Company Details 2. Statutory Declaration Supporting Documents 3. Confirmation 4. Acknowledgement

Thank you for using our eService

Your Declaration on Company's Inability to Continue Business by Reason of its Liabilities has been successfully submitted. Please print or save this page for your own reference. You will not be able to access this page after exiting the webpage.

Case Reference Number: VW-000386-2022-P
E Filing Number: SD202302282469R
Date of Submission: 28/02/2023 09:46:09 AM

1 Back to Dashboard Print