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CORPORATE INSOLVENCY DIVISION

Submit Liquidator's Account of Receipts and Payments  
and Statement of the Position in the Winding Up  
(Compulsory & Voluntary Winding Up)

User Guide for CIMS Internet Portal

<https://eservices.mlaw.gov.sg/io>


*Last updated on 28 Feb 2022*

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# Submit Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up

## General Information

- 1) CIMS Internet URL: <https://eservices.mlaw.gov.sg/io>
- 2) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.
- 3) Singpass login is required to access the e-services.
- 4) You may click on ▼ Arrow Down icon to select from a dropdown or click on the box to filter the options.
- 5) You may input a date field using the  Calendar icon to select a date.
- 6) If you encounter any issue, please contact us at [ContactUs@OneMinLaw](mailto:ContactUs@OneMinLaw).

# Lodgment of Liquidator's Account - Dashboard

- 1 After you have logged in to the **CIMS E-Service Portal**:  
From the top menu, click on **E-SERVICES**
- 2 Select the **Submit Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up**.

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Welcome, Insolvency Practitioner 03

1 E-SERVICES MY ACCOUNT LOGOUT

### Dashboard

#### My Cases

Action Required Drafts

Case Reference Number	Case Type	Name of
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**Compulsory Winding Up:**

- Submit Preliminary Report
- Submit Gazette and Newspaper Advertisement
- Submit Statement of Concurrence
- Submit Payment Requisition
- Submit Depository Request
- View Statement of Account

**Voluntary Winding Up:**

- Submit Advertisement on Holding of a Final Meeting Voluntary Winding Up

**Every Mode of Winding Up:**

- 2 Submit Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up
- Submit Unclaimed Assets to be Paid to the Official Receiver
- Submit Early Dissolution Report

**Scheme of Arrangement:**

- Submit Notice of Appointment as Scheme Manager

# Lodgment of Liquidator's Account - Introduction

- 1 Read the notes carefully.
- 2 Click on the **Proceed** button.

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## Lodgment of Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (IRDA Cases Only)

- 1 **This e-Service will take about 5-10 minutes to complete.**  
You will need:
  - Company's UEN / Company Number
  - Case Reference Number
  - Completed Form CWU-10 or Form VWU-7 in PDF format**Maximum file size submitted must not exceed 5 MB individually.**

 Submit your Liquidator's Account of Receipts and Payment and Statement of the Position in the Winding Up.

- 2 **Proceed**

# Lodgment of Liquidator's Account – Company Details

- 1 Enter the **Case Reference Number** or the **UEN / Company Number**
- 2 Click on the **Proceed** button.

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## Lodgment of Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (IRDA Cases Only)

1. Company Details 2. Enter Details 3. Confirmation 4. Payment 5. Acknowledgement

### Company Details

1

Case Reference Number

-  -

OR

UEN / Company Number

Back to Dashboard 2 Proceed

# Lodgment of Liquidator's Account – Enter Details

- 1 Enter the **Period Covered by Account** details.
- 2 Use the **Choose File** function to upload supporting document.

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## Lodgment of Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (IRDA Cases Only)

1. Company Details 2. Enter Details 3. Confirmation 4. Payment 5. Acknowledgement

### Particulars of Company

Name of Company	Company CDM
UEN / Company Number	2022XXXXXX
Case Reference Number	VW-000296-2021-C
Date of Winding Up	30/07/2020

### Period Covered by Account

1

Period Covered by Account

to

Statement made up to

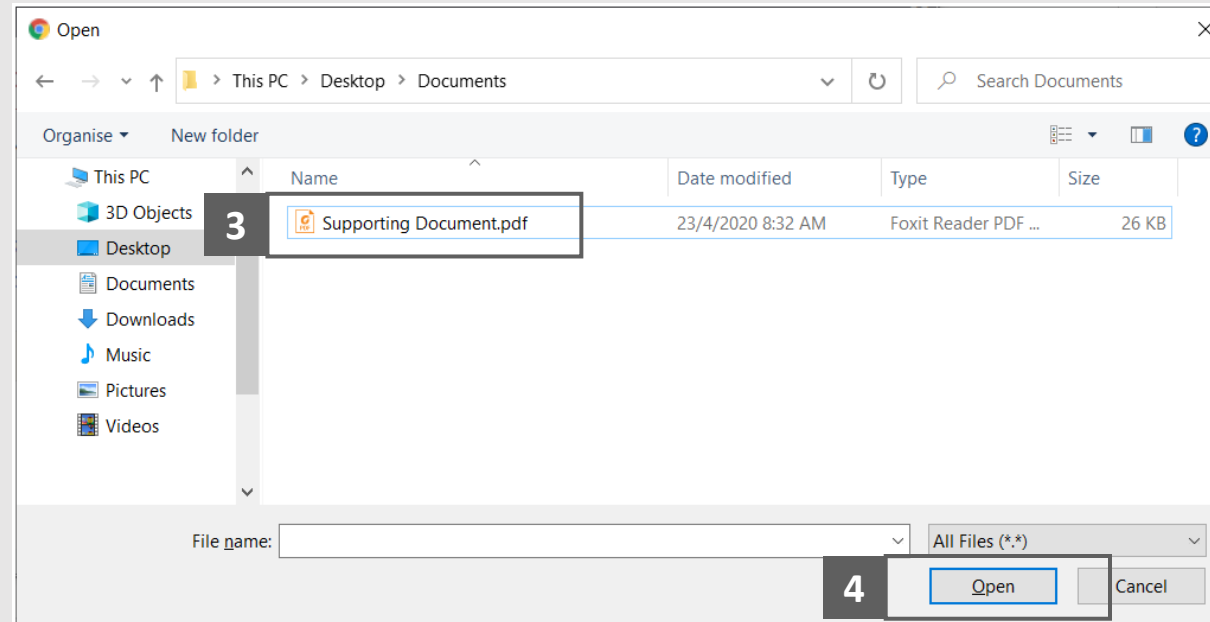
PDF Attachment of Liquidator's Account of Receipts and Payments

2  No file chosen

# Lodgment of Liquidator's Account – Enter Details

**3** Select a document to be uploaded

**4** Click **Open** to upload the selected file.





# Lodgment of Liquidator's Account – Enter Details

- 5 Verify the uploaded supporting document.  
You may click on the **Delete** button to delete the document.
- 6 Update the Contact Information.
- 7 Click on the **Proceed** button.

PDF Attachment of Liquidator's Account of Receipts and Payments

5  No file chosen   
[Supporting Documents.pdf \(28.26kb\)](#)

**Contact Information**

Name of Contact Person

6 Contact Number

Email Address

Back to Dashboard

# Lodgment of Liquidator's Account – Confirmation

1 Review the information on the confirmation page.

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## Lodgment of Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (IRDA Cases Only)

1. Company Details 2. Enter Details 3. Confirmation 4. Payment 5. Acknowledgement

### 1 Particulars of Company

Name of Company	Company CDM
UEN / Company Number	2021XXXXXX
Case Reference Number	VW-000296-2021-C
Date of Winding Up	30/07/2020

#### Period Covered by Accounts

Period covered by this account

30/07/2020 to 29/07/2021

Statement made up to

29/07/2021

PDF Attachment of Liquidator's Account of Receipts and Payments  
Supporting Documents.pdf

# Lodgment of Liquidator's Account – Confirmation

- 2 Continue to review the information.
- 3 Read the notes carefully and turn on the option to make the declaration.
- 4 Click on the **Submit** button.

### Contact Information

2

Name of Contact Person

Contact Number

Email Address

### Declaration

3

1. I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.
2. I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code (Cap. 224) for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree.

Back to Dashboard

Back **4**

**Submit**

# Lodgment of Liquidator's Account – Payment

- 1 In the **Payment** page, review the Payment Information.
- 2 Click on the **Proceed to Payment** button.

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## Lodgment of Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (IRDA Cases Only)

1. Company Details 2. Enter Details 3. Confirmation 4. Payment 5. Acknowledgement

### Payment Information

Lodgement Fee (S\$):	20.00
Total Amount Paid (S\$):	20.00

Proceed to Payment

# Lodgment of Liquidator's Account – Payment

- 3 Enter the **Email address**.
- 4 Select the **Payment Method**.
- 5 Click on the **Payment** button.

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Search  
Within This Website  
Go

Online Payment Service

Transaction Details


S/NO.	Transaction No.	Currency Type	Amount	Create Date
1	CPR2022021000467P	SGD	170.00	2022-02-10 14:51:33


To receive Payment Status

**Email Address** 3

(To receive payment status after submission, please provide a valid email address)

Payment Method For eNETS

4   For VISA/MasterCard Credit and Debit cards

 For customers with Internet Banking account from DBS/POSB, Citibank, OCBC/Plus! or UOB.

5

**Important:**

1. eNETS Direct Debit enables Internet Banking users to make real-time payments from their bank accounts. Participating banks include Citibank, DBS/POSB, OCBC, Standard Chartered Bank and UOB.
2. eNETS Credit enables your business to accept major international credit card (VISA, MasterCard) payments online.
3. Please do not use Back or Forward buttons on your browser or double-click a hyperlink, as this may end your transaction.

# Lodgment of Liquidator's Account – Payment

6 For VISA/MasterCard Credit and Debit cards, enter the Card information details.

Thursday, 10 February 2022

**eNETS**

Consumer eNETS

Privacy Policy  
Security Guidelines  
Customer Service

### credit/debit card payment

If you are using a pop-up blocker, please add the following list as your allowed sites. Otherwise, the relevant transaction pages from the banks may not be displayed, or your transaction request may not be completed.

1. www.enets.sg

**TRANSACTION INFORMATION**

Merchant Name  
Merchant Reference Code  
NETS Reference Code  
Amount

TEST: Ministry of Law  
CPR20220210145133679  
20220210145519215  
SGD 170.00

**Important Notice: Please note down the transaction information in this section just in case you need to raise any query on this transaction.**

**CREDIT/DEBIT CARD INFORMATION**

Name on Card

Card Number

Please note that the Credit Card Number should be 13 or 16 digits. Please input your card number without space or dash.

CVV / CVC2  [What is CVV/CW2/CID]

Expiry Date  /  (eg: 2022)

**6**

**VISA**

Fast, Secure & Hassle-free transactions

# Lodgment of Liquidator's Account – Payment

**7** Read the notes carefully and tick the checkbox to acknowledge the terms.

**8** Click on the **Submit** button.

**7**  I have read, understood and accepted the following:

- The return & refund policy for the purchase of relevant products / services.
- The collection, use, disclosure and sharing of this information, which to the best of my knowledge and belief is true and accurate and is for purposes reasonably required to process my application which are set out in [NETS Data Protection Policy](#).

**8**

**Important:**  
Please do not use your BACK or RELOAD/REFRESH browser functions or CLOSE your browser while using this service

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# Lodgment of Liquidator's Account – Payment

9 For customers with Internet Banking accounts from DBS/POSB, Citibank, OCBC/Plus! or UOB, select the **Bank Name**.

10 Click on the **Submit** button.

The screenshot shows the eNETS payment page for a debit from a bank account. The page is titled "debit from bank account" and includes a date of Thursday, 10 February 2022. A sidebar on the left contains the eNETS logo and links for "Privacy Policy", "Security Guidelines", and "Customer Service". The main content area features a warning about POP-UP BLOCKERS and a list of allowed sites: 1. www.enets.sg, 2. dbsd2pay.dbs.com (for DBS/POSB Account holders), 3. uniservices1.uobgroup.com (for UOB Account holders), 4. www.ocbc.com (For OCBC account holders), and 5. www.plus.com.sg (For Plus! account holders). Below this is a "TRANSACTION INFORMATION" section with the following details: Merchant Name: TEST: Ministry of Law; Merchant Reference Code: CPR20220210145809901; NETS Reference Code: 20220210145827217; Merchant Hostname: http://www.mlaw.gov.sg; Amount: SGD 170.00. An "Important Notice" states: "Please note down the transaction information in this section just in case you need to raise any query on this transaction." The "SINGAPORE BANK SELECTION" section has a dropdown menu for "Bank" with the text "Please select a bank" and a downward arrow. At the bottom, there are "SUBMIT" and "CANCEL" buttons. A red box highlights the "SUBMIT" button, and a black box highlights the "Bank" dropdown menu.

Thursday, 10 February 2022

Consumer eNETS

Privacy Policy

Security Guidelines

Customer Service

debit from bank account

If you are using a POP-UP BLOCKER, please add the following list as your allowed sites. Otherwise, the relevant transaction pages from the banks cannot be displayed, and your transaction request cannot be processed. Click [here](#) for pop-up blocker FAQ.

1. www.enets.sg
2. dbsd2pay.dbs.com (for DBS/POSB Account holders)
3. uniservices1.uobgroup.com (for UOB Account holders)
4. www.ocbc.com (For OCBC account holders)
5. www.plus.com.sg (For Plus! account holders)

TRANSACTION INFORMATION

Merchant Name TEST: Ministry of Law  
Merchant Reference Code CPR20220210145809901  
NETS Reference Code 20220210145827217  
Merchant Hostname http://www.mlaw.gov.sg  
Amount SGD 170.00

Important Notice: Please note down the transaction information in this section just in case you need to raise any query on this transaction.

SINGAPORE BANK SELECTION

9 Bank

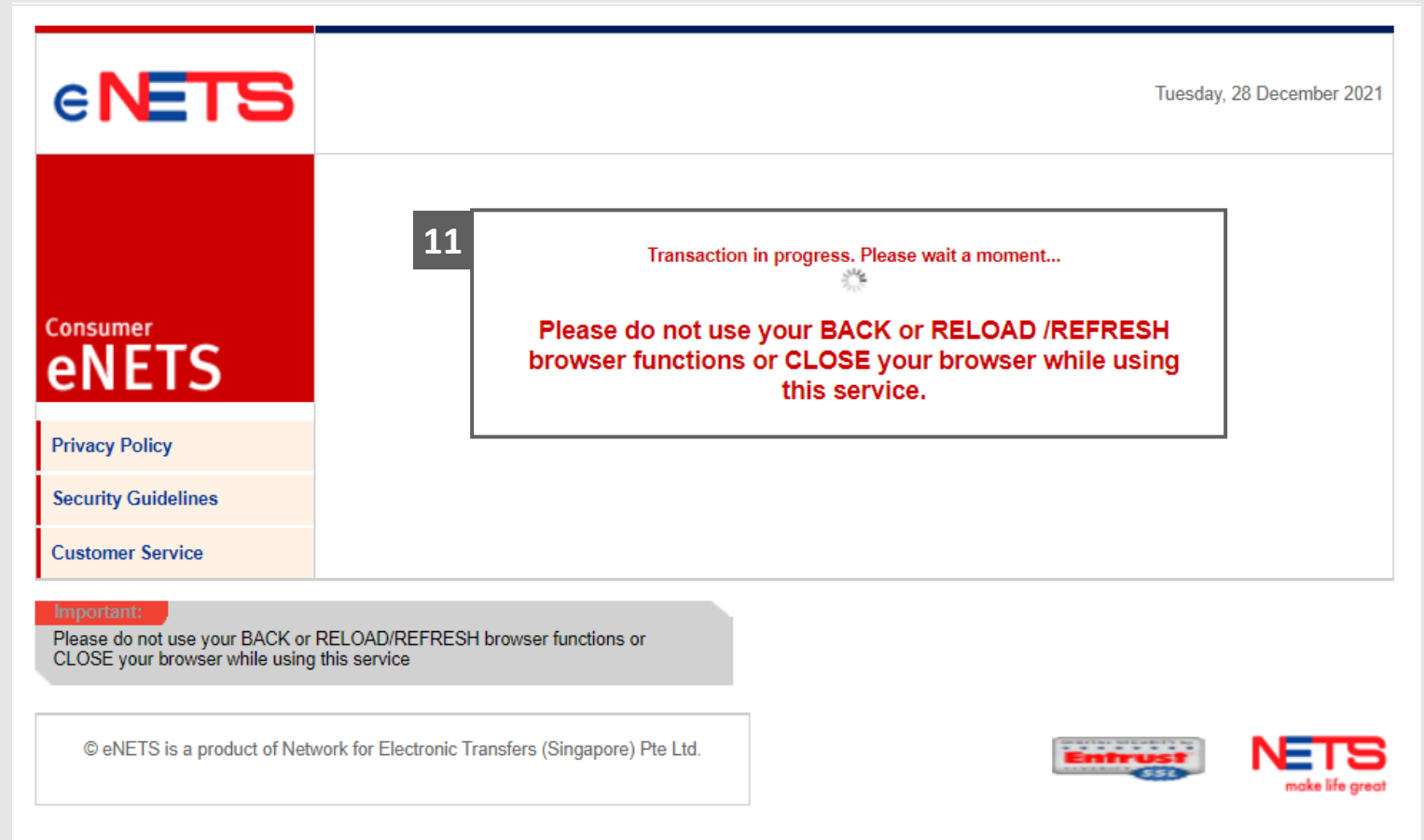
10



# Lodgment of Liquidator's Account – Payment

**11** Wait for the system to process the Payment.

*Note: Please do not use your BACK or RELOAD/REFRESH browser functions or CLOSE your browser while using this service.*



The screenshot shows the eNETS website interface. At the top left is the eNETS logo. On the right, the date "Tuesday, 28 December 2021" is displayed. A central message box contains the text: "Transaction in progress. Please wait a moment..." followed by a loading spinner and "Please do not use your BACK or RELOAD /REFRESH browser functions or CLOSE your browser while using this service." The left sidebar includes links for "Privacy Policy", "Security Guidelines", and "Customer Service". Below the sidebar, an "Important:" notice repeats the warning about not using browser navigation functions. At the bottom, there is a copyright notice: "© eNETS is a product of Network for Electronic Transfers (Singapore) Pte Ltd." and logos for Entrust and NETS.

# Lodgment of Liquidator's Account – Payment

**12** Verify the completed Payment transaction.

**13** Click on the **Click to complete the transaction** button to continue.

**12** Ministry of Law Services

Address : 45 Maxwell Road  
#07-11 The URA Centre (East Wing)  
Singapore 069118  
Call : (65) 1800-2255-529  
Website : [www.mlaw.gov.sg](http://www.mlaw.gov.sg)

**Payment Details**

Payment Status : **Payment Successful**  
Payment Mode : eNETS Credit Card  
EP Reference No. : 20220210150037218  
EP Transaction No. : CPR20220210150026031  
Transaction Date/Time : 2022-02-10 15:00:37

Transaction Details

S/NO.	Transaction No	Currency Type	Amount	Create Date
1	CPR2022021000469C	SGD	170.00	2022-02-10 15:00:26

**13** [Click to complete this transaction >](#)

- 1 Click on the **Print** button to view the PDF document of the submitted application  
You may also click on the **Back to Dashboard** button for the other E-services.

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## Lodgment of Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (IRDA Cases Only)

1. Company Details 2. Enter Details 3. Confirmation 4. Payment 5. Acknowledgement

Thank you for using our eService

Your Liquidator's Account of Receipts and Payments has been successfully submitted.  
Please print or save this page for your own reference. You will not be able to access this page after exiting the webpage.

Case Reference Number:	VW-000296-2021-C
E Filing Number:	CDU202202104770D
Date of Submission:	10/02/2022 02:43:21 PM

1 Back to Dashboard Print