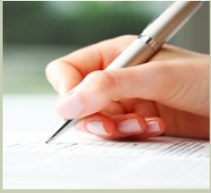


GUIDE TO SUBMIT AN APPLICATION FOR SIMPLIFIED WINDING UP PROGRAMME

1. Applicants may submit their applications for the simplified winding up programme may via MinLaw online e-services at <https://eservices.mlaw.gov.sg/io/>.
2. Select “Application for Simplified Winding Up Programme” under Corporate Insolvency.
3. Please read through the Important Notes. To proceed, please click “I Agree”.

CORPORATE INSOLVENCY



Corporate Insolvency Search
Enquiry service that enables you to ascertain the liquidation status of companies that have been compulsorily wound up by the court.
This eservice will take about 5-10 minutes to complete.

Proof of Debt for Company Liquidation
Submission of Proof of Debt for Corporate Insolvency by Claimants.
This eservice will take about 10-15 minutes to complete.

Payment Requisition by Private Liquidator
Submission of Payment Request by Private Liquidator for Compulsory winding up cases.
This eservice will take about 10-15 minutes to complete.

View Statement of Account
View Statement of Account for Private Liquidator Cases
This eservice will take about 10-15 minutes to complete.

Submission of Supporting Documents
Submission of Supporting Documents

1. Notice of Appointment of Scheme Manager
2. Director's Statutory Declaration on Inability to Continue Business by Reason of its Liabilities
3. Advertisement on Final Meeting and Dissolution
4. Preliminary Report by Liquidator
5. Statement of Concurrence
6. Gazette & Advertisement in Compulsory Winding up
7. Unclaimed Assets to be paid to the Official Receiver

This eservice will take about 3-5 minutes to complete.

Liquidator's Account of Receipts and Payments and Statement of the position of Winding up (IRDA Cases Only)
Lodgement of Liquidator's Account of Receipts and Payments and Statement of the position of Winding up (IRDA Cases Only)
This eservice will take about 5-10 minutes to complete.

Application for Simplified Winding Up Programme
Application for Simplified Winding Up Programme
This eservice will take about 45-60 minutes to complete.

Application for Simplified Debt Restructuring Programme
Application for Simplified Debt Restructuring Programme
This eservice will take about 15-30 minutes to complete.

2. Select this

Application for Simplified Winding Up Programme under section 250D IRDA

This e-Service allows the company's officers to submit an application for the Simplified Winding Up Programme.

Please have the following information ready when submitting the application:

1. Unique Entity Number (UEN)
2. A copy of the Special Resolution passed by the company in general meeting authorising an application to be accepted into the simplified winding up programme and which also resolves that the company be wound up voluntarily upon being accepted into the simplified winding up programme.
3. A copy of the latest audited / unaudited financial statements prepared in accordance with the Accounting Standards.
4. A copy of the Statement of Affairs of the company (Please click [here](#) to download excel template for the Statement of Affairs, and [here](#) to download the Explanatory Notes for guidance in completing the Statement of Affairs).
5. A copy of unaudited balance sheet, profit and loss statement and cash flow statement of the company for period(s) subsequent to the financial statements in item 3, if available.

Important Notes

- An application fee of \$450.00 is payable for each simplified winding up application submitted and is not refundable.
- Payment is to be made by Credit Card or Direct Debit only.
- Please read the [Terms and Conditions](#) before proceeding further.
- The maximum file size is 5MB and the acceptable file types are PDF,XLS where file submissions are required.

I Agree

3. Click “I Agree” to proceed.

4. To log in, please use SingPass or CorpPass.

5. Next, key in the company's UEN and click "Search".

4. Select either one of the login options

SELECT LOGIN PLEASE SELECT YOUR LOGIN OPTION.

SINGPASS HOLDER CORPPASS HOLDER

EXIT

WARNING: Unauthorised access to this system constitutes an offence under the Computer Misuse Act and may result in prosecution.

If you encounter any problems with this service, please contact us at 1800-2255-529 (during office hours) or submit an online enquiry through [Contact Us @ OneMinLaw](#).

Please visit our website at www.mlaw.gov.sg if you have any further queries.



Home • FAQs • Contact Info • Feedback • Useful Links • Logout

WELCOME

COMPANY SEARCH

UEN Number (Format:[YYYY9999X])

Search Clear Page Cancel

This form will take about 45 to 60 minutes to complete.

If you encounter any problems with this service, please contact us at 1800-2255-529 (during officer hours), or submit an online enquiry via our website at <https://eservices.mlaw.gov.sg/enquiry/>.

5. Key in the UEN and click "Search"

6. The online application has six steps, as detailed below:

Step 1 – To begin, please key in the applicant’s contact details.

The screenshot shows the first step of an online application process, titled "Step 1: Company Info". The process consists of six steps: Step 1 (Company Info), Step 2 (Questionnaire), Step 3 (Declaration), Step 4 (Confirmation), Step 5 (Payment), and Step 6 (Transaction Completion). The current step is highlighted in dark red.

The form is titled "COMPANY INFORMATION" and is divided into two main sections: "Company Details" and "Contact Information".

Company Details:

- UEN Number: Company's UEN
- Company Name: Name of company

Contact Information:

- Contact Person: [Text Field]
- Contact No: [Text Field]
- Contact Address:
 - Postal Code: [Text Field] [Retrieve Button]
 - Blk/House No.: [Text Field]
 - Level-Unit: # [Text Field] - [Text Field]
 - Street Name: [Text Field]
 - Building Name: [Text Field]
- OR
- Unformatted Address (Applicable for foreign address only): [Text Area]

Email Address:

- Email Address: [Text Field]

At the bottom of the form, there are three buttons: "Back", "Next", and "Cancel". The "Next" button is highlighted with a red box, and a red arrow points to it from a text box on the right that says "1) Key in the contact details and click 'Next'".

Step 2 – Please fill up the questionnaire by clicking on the “Yes / No” radio buttons. These 18 questions are compulsory. Thereafter, please upload the relevant supporting documents.

Step 1 Company Info	Step 2 Questionnaire	Step 3 Declaration	Step 4 Confirmation	Step 5 Payment	Step 6 Transaction Completion
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Questionnaire on the company's affairs

1 Does the company's annual sales turnover exceed \$10 million for the **relevant period** ?

Yes No

2 Does the company have more than 30 employees?

Yes No

3 Does the company have more than 50 creditors? (including employees who have outstanding claims against the company)

Yes No

4 Does the company's total liabilities (including contingent and prospective liabilities) exceed \$2 million?

Yes No

5 Does the company's total value of realisable assets (not including any asset that is subject to a security) exceed \$50,000?

Yes No

6 Is the company currently being wound up pursuant to:
a) an order for winding up of a company under section 216(2)(f) of the Companies Act (Cap. 50) ("CA") (i.e. due to oppression or injustice);
b) an order for winding up made under section 124 of the Insolvency, Restructuring and Dissolution Act 2018 ("IRDA") (or any previous written law corresponding to that provision) (i.e. winding up by Court);
c) a resolution passed for the winding up of the company under section 160 of the IRDA (or any previous written law corresponding to that provision) (i.e. voluntary winding up)?

7 Is the company currently in judicial management:
a) within the meaning of section 88(2) of the IRDA; or
b) pursuant to an application made under the repealed section 227B(1) of the CA?

Yes No

8 Are there any Court applications made in respect of the company under any of the following provisions and the application is pending:
a) section 210(1), (4) or (10) of the CA (i.e. application to approve compromise with creditors, members and holders of units of shares);
b) section 71 of the IRDA (or any previous written law corresponding to that provision) (i.e. application to approve compromise or arrangement without meeting of creditors);
c) section 91 of the IRDA (or any previous written law corresponding to that provision) (i.e. application for a judicial management order and to appoint judicial manager);
d) section 124 of the IRDA (or any previous written law corresponding to that provision) (i.e. application for winding up)?

Yes No

9 Are there any orders made to restrain proceedings against company, etc under section 210(10) of the CA, section 64(1) of the IRDA (or any previous written law corresponding to that provision) or an automatic moratorium mentioned in section 64(8) of the IRDA (or any previous written law corresponding to that provision), is in force in relation to the company?

Yes No

10 Has a provisional liquidator of the company been appointed under section 161 of the IRDA (or any previous written law corresponding to that provision)?

Yes No

11 Has an interim judicial manager been appointed by the Court under section 92 of the IRDA (or any previous written law corresponding to that provision) or by the company under section 94(3) of the IRDA and the term of the appointment of the interim judicial manager has not ended?

Yes No

12 Has the company made an application for acceptance into the simplified debt restructuring programme under section 72E which is pending?

Yes No

13 Are there any dispute(s) or disagreement(s) between 2 or more of the officers or members (whether part or present) of the company as to the affairs of the company?

Yes No

14 Is the company aware of or has there been any allegation(s) made in writing to the Official Receiver by a past judicial manager or liquidator, a creditor or a contributory, or an employee or officer (whether past or present), of the company, that:
a) any business of the company has been carried on with intent to defraud creditors of the company or creditors of any other person or for any fraudulent purpose within the meaning of section 238 (or any previous written law corresponding to that provision);
b) the company has traded wrongfully within the meaning of section 239(12) of the IRDA (or any previous written law corresponding to that provision); or
c) any person who has taken part in the formation or promotion of the company or any past or present officer or past judicial manager or liquidator of the company has misapplied or retained or become liable or accountable for any money or property of the company or been guilty of any misfeasance or breach of trust or duty in relation to the company within the meaning of section 240 of the IRDA (or any previous written law corresponding to that provision)?

Yes No

15 Is the company a party to any legal proceedings before a court, arbitral tribunal or other body (whether in Singapore or elsewhere) which are pending?

Yes No

16 Is the company a subject of, or a potential subject of, any investigation by a public agency or enforcement body?

Yes No

17 Does the company own any foreign assets, subsidiaries or joint ventures?

Yes No

18 Does the company's nature of business fall under one or more of the following categories:
a) Construction
b) Property development
c) Investment holding
d) Engineering
e) Intellectual property
f) Shipping
g) Investment company (e.g. time-share, land banking, etc.)
h) Insurance?

Yes No

Relevant period

(a) the business year of the applicant company immediately preceding the date of the application by the applicant company under section 250D; or (b) if there is no such business year, the

Submission of Supporting Documents

Please note that the size of each attachment(if any) must NOT exceed 5MB.

Please attach all relevant document(s) in PDF,DOC,DOCX,XLS,JPG,PNG or GIF format before proceeding.

S/No.	Document Type	Upload Document	File Name	Action
1	A copy of the Special Resolution passed by the company in general meeting authorising an application to be accepted into the simplified winding up programme and resolves that the company be wound up voluntarily upon being accepted into the simplified winding up programme	<input type="button" value="+ Upload"/>		<input type="button" value="Delete"/>
2	A copy of the latest audited / certified financial statements made up to the last financial year	<input type="button" value="+ Upload"/>		<input type="button" value="Delete"/>
3	A copy of unaudited balance sheet, profit and loss statement and cash flow statement of the company for period(s) subsequent to the financial statements in item 2, if available.	<input type="button" value="+ Upload"/>		<input type="button" value="Delete"/>

2) Click “Next” after completing the questionnaire.

Step 3 – Please fill up the Checklist and upload the completed Statement of Affairs (“SA”). A declaration is required by selecting the checkbox and click “Next”.

The screenshot shows a multi-step web form with the following sections:

- Step 1** Company Info
- Step 2** Questionnaire
- Step 3** Declaration (highlighted in red)
- Step 4** Confirmation
- Step 5** Payment
- Step 6** Transaction Completion

QUESTION(S)

Checklist for Applicants of Company

- 1 Does the Company have any assets?
 Yes No
- 2 Does the Company have any liabilities?
 Yes No
- 3 Is your company a non-permitted nightlife firm?
 Yes No
- 4 If yes, has your company applied for a grant for pivot/exit support package with Ministry of Trade and Industry (MTI)?
 Yes No

Statement of Affairs

Please [click here](#) to Download the Excel to enter Statement of Affairs

S/No.	Upload Document	File Name	Action
1	<input type="button" value="+ Upload"/>		<input type="button" value="Delete"/>

Declaration

I declare that I am not aware of any circumstances under section 250F(3) of the Insolvency, Restructuring and Dissolution Act 2018 that would make the company unsuitable for acceptance into the simplified winding up programme.

I declare that all information and documents that I have provided is true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.

I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code (Cap. 224) for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

I understand that the application fee of \$450.00 is non-refundable.

You may download the template for the SA via here.

3a) Click on the “Yes / No” radio buttons and upload the SA.

3b) To make a declaration by ticking the checkbox and click “Next”.

Step 4 – Please check and confirm that the information are correct before proceeding. You may wish to print a copy for your records

Step 1 Company Info	Step 2 Questionnaire	Step 3 Declaration	Step 4 Confirmation	Step 5 Payment	Step 6 Transaction Completion
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Fields marked with * are mandatory.

Questionnaire on the company's affairs

1	Does the company's annual sales turnover exceed \$10 million for the relevant period? No
2	Does the company have more than 30 employees? No
3	Does the company have more than 50 creditors? (including employees who have outstanding claims against the company) No
4	Does the company's total liabilities (including contingent and prospective liabilities) exceed \$2 million? No
5	Does the company's total value of realisable assets (not including any asset that is subject to a security) exceed \$50,000? No
6	Is the company currently being wound up pursuant to: a) an order for winding up of a company under section 216(2)(f) of the Companies Act (Cap. 50) ("CA") (i.e. due to oppression or injustice); b) an order for winding up made under section 124 of the Insolvency, Restructuring and Dissolution Act 2018 ("IRDA") (or any previous written law corresponding to that provision) (i.e. winding up by Court); c) a resolution passed for the winding up of the company under section 160 of the IRDA (or any previous written law corresponding to that provision) (i.e. voluntary winding up)? No
7	Is the company currently in judicial management: a) within the meaning of section 88(2) of the IRDA; or b) pursuant to an application made under the repealed section 227B(1) of the CA? No
8	Are there any Court applications made in respect of the company under any of the following provisions and the application is pending: a) section 210(1), (4) or (10) of the CA (i.e. application to approve compromise with creditors, members and holders of units of shares); b) section 71 of the IRDA (or any previous written law corresponding to that provision) (i.e. application to approve compromise or arrangement without meeting of creditors); c) section 91 of the IRDA (or any previous written law corresponding to that provision) (i.e. application for a judicial management order and to appoint judicial manager); d) section 124 of the IRDA (or any previous written law corresponding to that provision) (i.e. application for winding up)? No
9	Are there any orders made to restrain proceedings against company, etc under section 210(10) of the CA, section 64(1) of the IRDA (or any previous written law corresponding to that provision) or an automatic moratorium mentioned in section 64(8) of the IRDA (or any previous written law corresponding to that provision), is in force in relation to the company? No
10	Has a provisional liquidator of the company been appointed under section 161 of the IRDA (or any previous written law corresponding to that provision)? No
11	Has an interim judicial manager been appointed by the Court under section 92 of the IRDA (or any previous written law corresponding to that provision) or by the company under section 94(3) of the IRDA and the term of the appointment of the interim judicial manager has not ended? No
12	Has the company made an application for acceptance into the simplified debt restructuring programme under section 72E which is pending? No
13	Are there any dispute(s) or disagreement(s) between 2 or more of the officers or members (whether part or present) of the company as to the affairs of the company? No
14	Is the company aware of or has there been any allegation(s) made in writing to the Official Receiver by a past judicial manager or liquidator, a creditor or a contributory, or an employee or officer (whether past or present), of the company, that: a) any business of the company has been carried on with intent to defraud creditors of the company or creditors of any other person or for any fraudulent purpose within the meaning of section 238 (or any previous written law corresponding to that provision); b) the company has traded wrongfully within the meaning of section 239(12) of the IRDA (or any previous written law corresponding to that provision); or c) any person who has taken part in the formation or promotion of the company or any past or present officer or past judicial manager or liquidator of the company has misapplied or retained or become liable or accountable for any money or property of the company or been guilty of any misfeasance or breach of trust or duty in relation to the company within the meaning of section 240 of the IRDA (or any previous written law corresponding to that provision)? No
15	Is the company a party to any legal proceedings before a court, arbitral tribunal or other body (whether in Singapore or elsewhere) which are pending? No

16	Is the company a subject of, or a potential subject of, any investigation by a public agency or enforcement body? No
17	Does the company own any foreign assets, subsidiaries or joint ventures? No
18	Does the company's nature of business fall under one or more of the following categories: a) Construction b) Property development c) Investment holding d) Engineering e) Intellectual property f) Shipping g) Investment company (e.g. time-share, land banking, etc.) h) Insurance? No

Submitted Documents

S/No.	Document Type	File Name
1	A copy of the Special Resolution passed by the company in general meeting authorising an application to be accepted into the simplified winding up programme and resolves that the company be wound up voluntarily upon being accepted into the simplified winding up programme	pg1b.png
2	A copy of the latest audited / certified financial statements made up to the last financial year	pg5.png
3	A copy of unaudited balance sheet, profit and loss statement and cash flow statement of the company for period(s) subsequent to the financial statements in item 2, if available.	pg3 - Singpass login.png

Checklist for Applicants of Company

1	Does the Company have any assets? Yes
2	Does the Company have any liabilities? Yes
3	Is your company a non-permitted nightlife firm? Yes
4	If yes, has your company applied for a grant for pivot/exit support package with Ministry of Trade and Industry (MTI)? Yes

Statement of Affairs

S/No.	Document Type	File Name
1	Statement of Affairs	hij_no assets and liab.xls

4) Click "Next" after confirming that the details are correct.

Step 5 – An application fee of \$450.00 is required. To proceed, please click “Payment”.

WELCOME

Step 1 Company Info	Step 2 Questionnaire	Step 3 Declaration	Step 4 Confirmation	Step 5 Payment	Step 6 Transaction Completion
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Fields marked with * are mandatory.

Company Details

UEN Number	Company's UEN
Company Name	Name of company

Transactional Details

Transaction Type	Submission of Application for Simplified Winding-up Programme
Application Fee (\$\$)	450.00
Total Amount (\$\$)	450.00

Back **Payment** Cancel

5a) Click “Payment” and you will be directed to the online payment service page.

Online Payment Service


Transaction Details


S/NO.	Transaction No.	Currency Type	Amount	Create Date
1		SGD	450.00	

To receive Payment Status

Email Address
(To receive payment status after submission, please provide a valid email address)

Payment Method For eNETS

 For VISA/MasterCard Credit and Debit cards

 For customers with Internet Banking account from DBS/POSB, Citibank, OCBC/Plus! or UOB.

Cancel **Payment** >

5b) Key in your email address, select the payment type and click “Payment”.

Step 6 – Click on “Click to complete this transaction” to complete your application.

Payment Complete

Ministry of Law Services

Address : 45 Maxwell Road
#07-11 The URA Centre (East Wing)
Singapore 069118
Call : (65) 1800-2255-529
Website : www.mlaw.gov.sg

Payment Details

Payment Status : Payment Successful
Payment Mode :
EP Reference No. :
EP Transaction No. :
Transaction Date/Time :

Transaction Details

S/NO.	Transaction No	Currency Type	Amount	Create Date
1		SGD	450.00	

Click to complete this transaction >

Important:

1. eNETS Direct Debit enables Internet Banking users to make real-time payments from their bank accounts. Participating banks include Citibank, DBS/POSB, OCBC, Standard Chartered Bank and UOB.
2. eNETS Credit enables your business to accept major international credit card (VISA, MasterCard) payments online.
3. Please do not use Back or Forward buttons on your browser or double-click a hyperlink, as this may end your transaction.

6) Click this to complete your application.

Step 1 Company Info	Step 2 Questionnaire	Step 3 Declaration	Step 4 Confirmation	Step 5 Payment	Step 6 Transaction Completion
Transaction Completion					
Thank you for your submission. Please note down the reference number page for your own reference.					
UEN Number		Company's UEN			
Company Name		Name of company			
E-Filing No.		E-filing no.			
Date of Submission		Date			
Exit					

The End