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Form PIR-1

Rule 13(4)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

**NOTICE OF RENEWAL OF ORIGINATING SUMMONS**

Renewed for        months from the        day of        20        by an  
order of Court dated the        day of        20        .

Dated this        day of        20        .

*Solicitor for the*

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Form PIR-2

Rule 64(1)(a)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT  
2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**STATUTORY DEMAND  
UNDER SECTION 312 OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

**Warning**

- This is an important document. You should refer to the notes entitled “How to comply with a statutory demand or have it set aside” in Part B of this demand.
- If you wish to have this demand set aside you must make application to do so within \*14 days/21 days/6 months after its service on you.
- If you do not apply to set it aside within \*14 days/21 days/6 months or settle your debts within \*\*21 days/6 months after its service on you, you could be made bankrupt and your property and goods taken from you.
- Please read the demand and notes carefully. If you are in any doubt about your position you should seek advice immediately from a solicitor or, if you qualify for legal aid, from the Director of Legal Aid.

\* Delete accordingly. Please refer to rule 67(2) of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020 for the applicable period within which an application to set aside the statutory demand must be made.

\*\*Delete accordingly. Please refer to section 312(a)(i) of the Insolvency, Restructuring and Dissolution Act 2018 as modified by section 21(1)(e) of the COVID-19 (Temporary Measures) Act 2020.

**Demand**

To \_\_\_\_\_

Address \_\_\_\_\_

This demand is served on you by the creditor —

Name \_\_\_\_\_

Address \_\_\_\_\_

The creditor claims that you owe the sum of \$ \_\_\_\_\_,

*(Exact sum due as of date of demand)*

full particulars of which are set out in PART A of this demand, and that it is payable immediately and, to the extent of the sum demanded, is unsecured.

The creditor demands that you pay the above debt or secure or compound for it to the creditor's satisfaction within \*21 days/6 months after the service of this statutory demand on you. If you fail to do so, the creditor may file a bankruptcy application against you.

Signature of individual \_\_\_\_\_

Name (in Block Letters) \_\_\_\_\_

Date \_\_\_\_\_

\*\*Position                      with                      or                      relationship                      to  
creditor \_\_\_\_\_

\*\*I am authorised to make this demand on the creditor's behalf.

Address \_\_\_\_\_

Tel. No. \_\_\_\_\_ Ref. \_\_\_\_\_

\*Delete accordingly. Please refer to section 312(a)(i) of the Insolvency, Restructuring and Dissolution Act 2018 as modified by section 21(1)(e) of the COVID-19 (Temporary Measures) Act 2020.

\*\*Delete if signed by the creditor himself.

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**PART A****Particulars of Debt**

(These particulars must strictly be in accordance with rule 64(1)(a) of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020. The particulars must include actual amount of debt as of the date of the demand, details of interest claimed, date debt was incurred, consideration for the debt, such other particulars as would enable the debtor to identify the debt and any property of the debtor or security held by the creditor. If the debt has been assigned, particulars of the assignment must also be given.)

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**PART B****How to comply with this statutory demand or have it set aside.**

If you do not comply with this statutory demand or set it aside, the creditor may file a bankruptcy application against you.

If you wish to avoid a bankruptcy application being made against you, you must pay the sum demanded, particulars of which are set out in Part A of this statutory demand, within the period of \*21 days/6 months after its service on you. Alternatively, you can attempt to come to a settlement with the creditor within the said \*21 days/6 months. To do this you should inform immediately the individual (or one of the individuals) named below that you are willing and able to —

- offer security for the debt to the creditor's satisfaction; or
- compound for the debt to the creditor's satisfaction

If you consider that you have grounds to have this demand set aside or if you do not quickly receive a satisfactory written reply from the individual named below whom you have contacted, you should apply within \*\*14 days/21 days/6 months after the date of service of this demand on you to the High Court to have the demand set aside.

Any application to set aside the demand should be made within \*\*14 days/21 days/6 months after date of its service on you and be supported by an affidavit stating the grounds on which the demand should be set aside.

If you are unable to make the application within  
\*\*14 days/21 days/6 months after date of its service on you, you can apply  
to Court for more time to make the application.

The individual or individuals to whom any communication regarding this  
demand may be addressed is/are —

Name (in Block Letters)

Address

Tel. No.

Ref.

\*Delete accordingly. Please refer to section 312(a)(i) of the Insolvency, Restructuring and  
Dissolution Act 2018 as modified by section 21(1)(e) of the COVID-19 (Temporary  
Measures) Act 2020.

\*\* Delete accordingly. Please refer to rule 67(2) of the Insolvency, Restructuring and  
Dissolution (Personal Insolvency) Rules 2020 for the applicable period within which an  
application to set aside the statutory demand must be made.

Form PIR-3

Rule 69(1)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

In the High Court of the Republic of Singapore

In Bankruptcy )  
O.S. No. )  
Of 20 )

In the matter of the Insolvency, Restructuring  
and  
Dissolution Act 2018 (Act 40 of 2018)

And

In the matter of

Between

Plaintiff

And

Defendant

**CREDITOR'S BANKRUPTCY APPLICATION**

Let all parties concerned attend before the Judge (or Registrar) in chambers  
on (date/time) on the hearing of the application by the plaintiff  
that

1. a bankruptcy order be made against (*state name of defendant*)
2. (*state name of trustee of bankruptcy*), whose certificate of consent to act is annexed hereto, be appointed as trustee of the bankruptcy estate.

Dated this    day of            20    .

Registrar

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*Memorandum to be subscribed on the summons.*

This summons is taken out by of solicitor for the said plaintiff whose address is [or where the plaintiff sues in person]. This summons is taken out by the said plaintiff who resides at and is [*state occupation*] and [*if the plaintiff does not reside within the jurisdiction*] whose address for service is

*Note:* This summons shall be served together with an affidavit in support of the application. This summons may not be served more than 6 calendar months after the above date unless renewed by order of the court.

Endorsement

This application has been filed in court on the day of 20 .

If you intend to oppose this application you must not later than 3 days before the day fixed for hearing —

- (a) file in court a notice specifying the grounds on which you object to the making of a bankruptcy order;
- (b) send a copy of the notice to the plaintiff or his solicitor at the abovementioned address; and
- (c) send a copy of the notice to the Official Assignee at 45 Maxwell Road #07-11, the URA Centre (East Wing), Singapore 069118.

If a defendant does not attend personally or by his counsel or solicitor at the time and place abovementioned such order will be made as the court may think just and expedient.

Form PIR-4

Rule 77(a)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**AFFIDAVIT IN SUPPORT OF  
CREDITOR'S BANKRUPTCY APPLICATION**

I/We \_\_\_\_\_, of \_\_\_\_\_ do make oath (or affirm) and say as follows:

1. *[explanation as to how rule 75 of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020 is satisfied]*.

2. The defendant is justly and truly indebted to me/us in the aggregate sum of \$\_\_\_\_\_ *[exact sum as of date of bankruptcy application]*, full particulars of which are set out in the annexure to this application which is marked \_\_\_\_ *[The annexure shall be strictly in accordance with rule 71 of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020 and include particulars of assignment of debt, if any]*.

3. The abovementioned debt is for a liquidated sum payable immediately and the defendant appears unable to pay it.

4. On \_\_\_\_\_, a statutory demand was served on the defendant by \_\_\_\_\_ *[manner of service]* in respect of the abovementioned debt \*during the prescribed period under the COVID-19 (Temporary Measures) Act 2020. \*\*21 days referred to in section 312(a)(i) of the Insolvency, Restructuring and Dissolution Act 2018/6 months referred to in section 312(a)(i) of the Insolvency, Restructuring as modified by section 21(1)(e) of the COVID-19 (Temporary Measures) Act 2020 have lapsed since the service of the demand and to the best of my/our knowledge and belief, the demand has neither been complied with nor set aside in accordance with the *Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020* and no application to set it aside is outstanding.

\*Delete these words if they do not apply.

\*\*Delete accordingly. Please refer to section 312(a)(i) of the Insolvency, Restructuring and Dissolution Act 2018 as modified by section 21(1)(e) of the COVID-19 (Temporary Measures) Act 2020

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OR

4. On \_\_\_\_\_, a statutory demand was served on the defendant by \_\_\_\_\_ [manner of service] in respect of the abovementioned debt \*during the prescribed period under the COVID-19 (Temporary Measures) Act 2020. \*\*21 days referred to in section 312(a)(i) of the Insolvency, Restructuring and Dissolution Act 2018/6 months referred to in section 312(a)(i) of the Insolvency, Restructuring as modified by section 21(1)(e) of the COVID-19 (Temporary Measures) Act 2020 have not lapsed since the service of the demand and to the best of my/our knowledge and belief, the demand has neither been complied with nor set aside in accordance with the *Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020* and no application to set it aside is outstanding. I/We believe that there is a serious possibility that the debtor's property, or the value of all or any of the debtor's property, will be significantly diminished after the service of the statutory demand and before the end of the period of \*21 days referred to in section 312(a) of the *Insolvency, Restructuring and Dissolution Act 2018*/6 months referred to in section 312(a) of the *Insolvency, Restructuring and Dissolution Act 2018 as modified by section 21(1)(e) of the COVID-19 (Temporary Measures) Act 2020*. [further explanation as to how section 314 of the *Insolvency, Restructuring and Dissolution Act 2018* is satisfied].

\*Delete these words if they do not apply.

\*\*Delete accordingly. Please refer to section 312(a)(i) of the *Insolvency, Restructuring and Dissolution Act 2018* as modified by section 21(1)(e) of the *COVID-19 (Temporary Measures) Act 2020*

OR

4. On \_\_\_\_\_, a certificate of inapplicability under section 299 of the *Insolvency, Restructuring and Dissolution Act 2018* was issued by the Official Assignee against the defendant, and to the best of my/our knowledge and belief, the defendant has not disputed the issuance of the certificate.

OR

4. On \_\_\_\_\_, a certificate of failure under section 300 of the *Insolvency, Restructuring and Dissolution Act 2018* was issued by the Official Assignee against the defendant, and to the best of my/our knowledge and belief, the defendant has not disputed the issuance of the certificate.

OR

4. [Give particular of other grounds relied upon for application]

5. I/We do not, nor does any person on my/our behalf, hold any security on the defendant's estate, or any part thereof, for the payment of the abovementioned sum.

OR

5. I/We hold security for the payment of [*part of*] the abovementioned sum.

I/We will give such security for the benefit of all the creditors in the event of a bankruptcy order being made.

OR

5. I/We hold security for the payment of part of the abovementioned sum and I/we estimate the value of such security to be \$\_\_\_\_\_. This application is not made in respect of the secured part of my/our debt.

6. There has been no stay of execution in respect of this debt [*for judgment debts only*].

7. To the best of my/our knowledge and belief, I/we verily believe that the Debt Repayment Scheme applies to the defendant as the defendant —

(a) does not have debts exceeding \*\$150,000/\$250,000, or the aggregate of his unsecured debts in respect of which this bankruptcy application is made, does not exceed \*\$150,000/\$250,000;

(b) is not an undischarged bankrupt;

(c) has not been a bankrupt in the 5 years preceding the date of this application;

(d) is not presently subject to a voluntary arrangement;

(e) has not been subject to a voluntary arrangement in the 5 years preceding the date of this application;

(f) is not presently subject to a debt repayment scheme;

(g) has not been subject to a debt repayment scheme in the 5 years preceding the date of this application;

(h) is not a sole-proprietor;

(i) is not a partner in a firm;

(j) is not a partner in a limited liability partnership.

(*Note:* The Debt Repayment Scheme does not apply to the applicant if the applicant fails to satisfy any of the conditions specified in paragraph 7 above.)

\*Delete accordingly. Please refer to section 289(2)(a) of the Insolvency, Restructuring and Dissolution Act as modified by section 21(1)(a) of the COVID-19 (Temporary Measures Act) Act 2020.

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OR

7. To the best of my/our knowledge and belief, I/we verily believe that the Debt Repayment Scheme does not apply to the defendant as the defendant —

- (a) has debts exceeding \*\$150,000/\$250,000, or the aggregate of his debts in respect of which this bankruptcy application is made, exceeds \*\$150,000/\$250,000;
- (b) is an undischarged bankrupt;
- (c) has been a bankrupt in the 5 years preceding the date of this application;
- (d) is presently subject to a voluntary arrangement;
- (e) has been subject to a voluntary arrangement in the 5 years preceding the date of this application;
- (f) is presently subject to a debt repayment scheme;
- (g) has been subject to a debt repayment scheme in the 5 years preceding the date of this application;
- (h) is a sole-proprietor;
- (i) is a partner in a firm;
- (j) is a partner in a limited liability partnership.

(Note: Please delete the sub-paragraphs which you are not relying on to support your knowledge and belief.)

\*Delete accordingly. Please refer to section 289(2)(a) of the Insolvency, Restructuring and Dissolution Act as modified by section 21(1)(a) of the COVID-19 (Temporary Measures Act) Act 2020.

8. To the best of my/our knowledge, I/we verily believe that the plaintiff who is applying for the appointment of \_\_\_\_\_ [*state name of private trustee in bankruptcy*] to be the trustee of the bankrupt's estate:

- (a) is a bank licensed under the Banking Act (Cap. 19); or
- (b) is a finance company licensed under the Finance Companies Act (Cap. 108); or
- (c) in the relevant period, has an annual sales turnover of more than \$100 million; and at the date of the application for the bankruptcy order referred to in section 36(2) of the Insolvency, Restructuring and Dissolution Act 2018, has more than 200 employees; or
- (d) is a subsidiary of a company who fulfils the criteria set out in (a), (b) and (c) of this paragraph (i.e. an institutional creditor).

(Note: Please delete the sub-paragraphs which do not apply.)

OR

8. To the best of my/our knowledge, I/we verily believe that the plaintiff who is applying for the appointment of the Official Assignee to be the trustee of the bankrupt's estate:

- (a) is not a bank licensed under the Banking Act (Cap. 19) or a finance company licensed under the Finance Companies Act (Cap. 108); and
- (b) in the relevant period, has an annual sales turnover of less than \$100 million; or
- (c) at the date of the application for the bankruptcy order referred to in section 36(2) of the Insolvency, Restructuring and Dissolution Act 2018, has 200 employees or less; and
- (d) is not a subsidiary of a company which fulfils any of the criteria set out in (a), (b) and (c) of this paragraph (i.e. an institutional creditor).

(Note: Please delete the sub-paragraphs (b) or (c) where appropriate)

9. [*Name of private trustee in bankruptcy*] has consented to being appointed as trustee of the bankrupt's estate. A copy of his curriculum vitae is annexed herein.

(Note: This paragraph should only be included if a trustee other than the Official Assignee is being appointed as trustee of the bankrupt's estate)

Sworn (or affirmed) on the        day of        20   ,  
at  
(through the interpretation of        )

Before me  
Commissioner for Oaths

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Form PIR-5

Rule 77(a)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**AFFIDAVIT IN SUPPORT OF CREDITOR'S BANKRUPTCY  
APPLICATION ARISING FROM DEFAULT IN  
CONNECTION WITH VOLUNTARY ARRANGEMENT**

I/We \_\_\_\_\_, of \_\_\_\_\_ do make  
oath (or affirm) and say as follows:

1. *[explanation as to how rule 75 of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020 is satisfied]*.
2. On the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ a voluntary arrangement proposal by the defendant was approved by his creditors and I am a creditor who is for the time being bound by the said voluntary arrangement/nominee supervising the said voluntary arrangement [The nominee supervising the said voluntary arrangement is \_\_\_\_\_ (state name)].
3. *[give details of the defendant's default under the voluntary arrangement, upon which the bankruptcy order is sought]*.
4. A copy of the defendant's proposal under the said voluntary arrangement is annexed to this application and marked \_\_\_\_\_

Sworn (or affirmed) on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_,

at \_\_\_\_\_

(through the interpretation of \_\_\_\_\_)

Before me  
Commissioner for Oaths

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Form PIR-6

Rule 88(2)(a)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**NOTICE OF INTENTION TO APPEAR AT  
HEARING OF BANKRUPTCY APPLICATION**

In the matter of a bankruptcy application filed on the day  
of 20 , to be heard on the day of 20 .

I, [state full name and address] a  
creditor of the abovenamed defendant in respect  
of [state amount and nature of debt] intend to  
appear on the hearing of the abovementioned application and to  
[support][oppose] the application.

Signed

Name

Date

Address

Tel. No.

Ref. No.

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Form PIR-7

Rule 95(3)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**NOTICE TO DEBTOR OF ORDER OF ADJOURNMENT  
OF HEARING OF BANKRUPTCY APPLICATION**

In the matter of a bankruptcy application filed on the day  
of 20 .

Take notice that by order of the court dated the further  
hearing of the bankruptcy application has been  
adjourned to

Date

Time

Place

Signed (by the plaintiff or his solicitor)

Name (name of plaintiff or his solicitor)

Address

Tel. No.

Ref. No.

To: *[insert name and last known address of debtor]*



Form PIR-8

Rule 96(3)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**ORDER FOR SUBSTITUTION OF PLAINTIFF  
ON CREDITOR'S BANKRUPTCY APPLICATION**

Upon the hearing of this application this        day of        20    , and upon the application of [*name of creditor who wishes to be substituted as plaintiff*] for an order that he be substituted as plaintiff therein pursuant to rule 96 of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020.

And upon hearing

And upon reading [*details of statutory demand, return of execution etc.*]

It is ordered that the said        be substituted as plaintiff in place of the said        [*name of original plaintiff in bankruptcy application*] and that the said        [*name of new plaintiff*] be at liberty to amend the said bankruptcy application accordingly.

And it is ordered that the hearing of the said amended bankruptcy application be adjourned to

Date

Time

Place

Dated this    day of        20    .

By the Court,

Registrar



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This summons is taken out by \_\_\_\_\_ of \_\_\_\_\_ solicitor for the said applicant whose address is \_\_\_\_\_ [or where the applicant appears *in person*]. This summons is taken out by the said applicant who resides at \_\_\_\_\_ and is [state occupation] and [if the applicant does not reside within the jurisdiction] whose address for service is \_\_\_\_\_

*Note:* This summons shall be served together with an affidavit in support of the application. This summons may not be served more than 6 calendar months after the above date unless renewed by order of the court.

## Form PIR-10

Rule 101

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)****INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**AFFIDAVIT IN SUPPORT OF  
DEBTOR'S BANKRUPTCY APPLICATION**

I \_\_\_\_\_, of \_\_\_\_\_ do make  
oath (or affirm) and say as follows:

1. [*explanation as to how rule 100(5) of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020 is satisfied*].
2. I have assets worth \$ \_\_\_\_\_ and liabilities of \$ \_\_\_\_\_ owing to creditors.
3. I am unable to pay my debts. The cause(s) of my insolvency is/are \_\_\_\_\_
4. Prior to my filing of this bankruptcy application, I verily believe that the Debt Repayment Scheme applies to me as —
  - (a) the aggregate of the unsecured debts specified in the statement of affairs exhibited in this affidavit does not exceed \*\$150,000/\$250,000;
  - (b) I am not an undischarged bankrupt;
  - (c) I have not been adjudged a bankrupt in the 5 years preceding the date of this application;
  - (d) I am not presently subject to a voluntary arrangement;
  - (e) I have not been subject to a voluntary arrangement in the 5 years preceding the date of this application;
  - (f) I am not presently subject to a debt repayment scheme;
  - (g) I have not been subject to a debt repayment scheme in the 5 years preceding the date of this application;
  - (h) I am not a sole-proprietor;
  - (i) I am not presently a partner in a firm;
  - (j) I am not presently a partner in a limited liability partnership.

(Note: The Debt Repayment Scheme does not apply to the applicant if the applicant fails to satisfy any of the conditions specified in paragraph 4 above.)

\*Delete accordingly. Please refer to section 289(2)(a) of the Insolvency, Restructuring and Dissolution Act as modified by section 21(1)(a) of the COVID-19 (Temporary Measures Act) Act 2020.

OR

4. Prior to my filing of this bankruptcy application, I verily believe that the Debt Repayment Scheme does not apply to me as —

- (a) the aggregate of the unsecured debts specified in the Statement of Affairs exhibited in this affidavit exceeds \*\$150,000/\$250,000;
- (b) I am an undischarged bankrupt;
- (c) I have been adjudged a bankrupt in the 5 years preceding the date of this application;
- (d) I am presently subject to a voluntary arrangement;
- (e) I have been subject to a voluntary arrangement in the 5 years preceding the date of this application;
- (f) I am presently subject to a debt repayment scheme;
- (g) I have been subject to a debt repayment scheme in the 5 years preceding the date of this application;
- (h) I am a sole-proprietor;
- (i) I am presently a partner in a firm;
- (j) I am presently a partner in a limited liability partnership.

(Note: Please delete the sub-paragraphs which you are not relying on to support your belief.)

\*Delete accordingly. Please refer to section 289(2)(a) of the Insolvency, Restructuring and Dissolution Act as modified by section 21(1)(a) of the COVID-19 (Temporary Measures Act) Act 2020.

5. A statement of my affairs has been filed in court with this application.

Sworn (or affirmed) on the      day of                      20   ,

at

(through the interpretation of    )

Before me  
Commissioner for Oaths

Form PIR-11

Rule 102(1)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**STATEMENT OF AFFAIRS**

**PART 1**

**1: Personal Details**

- 1.1 Bankruptcy No. : \_\_\_\_\_
- 1.2 Name : \_\_\_\_\_
- 1.3 Any Other Names  
(Aliases, Maiden Name) : \_\_\_\_\_
- 1.4 NRIC/Passport/FIN No. : \_\_\_\_\_
- 1.5 Latest ID No. (if any) : \_\_\_\_\_
- 1.6 Date of Birth : \_\_\_\_\_
- 1.7 Nationality : \_\_\_\_\_
- 1.8 Sex : **Male / Female**
- 1.9 Highest Educational  
Qualification : \_\_\_\_\_
- 1.10 Race : \_\_\_\_\_
- 1.11 Telephone No. (Home) : \_\_\_\_\_
- 1.12 Telephone No. (Mobile) : \_\_\_\_\_
- 1.13 Email Address : \_\_\_\_\_
- 1.14 Address (As in NRIC) : \_\_\_\_\_
- 1.15 Correspondence Address  
(if different from above) : \_\_\_\_\_

**2: Family Particulars**

- 2.1 Marital Status : \_\_\_\_\_
- 2.2 Name of Spouse : \_\_\_\_\_
- 2.3 Spouse ID Type : \_\_\_\_\_

- 2.4 NRIC/Passport No.  
(Spouse) : \_\_\_\_\_
- 2.5 Spouse Net Income : \_\_\_\_\_
- 2.6 If you own any HDB flat, please complete the following:
- Address of Flat** : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Type of Flat** : \_\_\_\_\_
- Sole Owner / Joint Tenancy / Tenancy-In-Common (Share \_\_\_ %)**
- Name of Co-Owner(s)** : \_\_\_\_\_

**If you own a share in property(s) other than an HDB flat, please complete the tables at 2.1.4 and/or 2.2.2 of Part 2, where appropriate.**

2.7 Please provide the Name(s), Age(s) of all your children and individuals who are financially dependent on you.

S/N	Name	Age	Relationship	Employment Status
1				
2				
3				
4				
5				

Please provide details of your personal expenses and the expenses of the persons dependent on you.

Your total monthly expenses : \_\_\_\_\_

Total monthly expenses for your family : \_\_\_\_\_

Please list the expenses below:

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**3: Employment Records**

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3.1 Are you : **Employed / Self-employed / Unemployed**

3.2 If employed, please provide:

Name of Employer : \_\_\_\_\_

Job Title : \_\_\_\_\_

Length of Service : \_\_\_\_\_

Net Monthly Salary : \_\_\_\_\_

3.3 If self-employed, please provide:

Name of Business/UEN No. : \_\_\_\_\_

Address of Business : \_\_\_\_\_

Nature of Business : \_\_\_\_\_

Net Monthly Salary : \_\_\_\_\_

3.4 If unemployed, please provide:

Name of Previous Employer : \_\_\_\_\_

Previous Job Title : \_\_\_\_\_

Last Date of Employment : \_\_\_\_\_

Last Net Monthly Salary : \_\_\_\_\_

Reason for Unemployment : \_\_\_\_\_

Industry of Previous Employment : \_\_\_\_\_

Last Held Position in Industry : \_\_\_\_\_

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Name & Relationship of person providing you financial support : \_\_\_\_\_

3.5 Do you have any other Sources of Income (e.g. income from rental of flat/room, any part time job)? Please state details of the source and amount of income received.

\_\_\_\_\_  
\_\_\_\_\_

**4: Bankruptcy Details and Business Ownership**

4.1 Were you previously adjudged a Bankrupt: **Yes / No**

If “Yes”, please provide Bankruptcy Number: \_\_\_\_\_ and Date of Discharge/Annulment: \_\_\_\_\_

4.2 Are you currently a director of any company or involved in the management of a company/ business? **Yes / No**

4.3 Were you previously (in the last 5 years) a director of any company or involved in the management of a company/business? **Yes / No**

4.4 If “Yes” for 4.2 or 4.3 or both, please give details of the company/ business:

S/N	Name of Company/Business	UEN No.	Nature of Business	Position in Company
1				
2				
3				
4				
5				

4.5 Are you presently involved in any Legal Proceedings: **Yes / No**

If Yes, please provide the details requested below:

S/N	Description of Case	Case Reference Number	Name and Address of Solicitors
1			
2			
3			
4			
5			

4.6 Main Cause(s) of Bankruptcy (Please tick only 1 box)

- Business failure (e.g. director/business owner and acted as guarantor for company loans, company hire-purchase)
- Claims against you as a result of criminal offences (e.g. criminal breach of trust, misappropriation of funds)
- Gambling
- Liabilities due to guarantees of a personal nature (e.g. acted as guarantor for friend/family)
- Loss of income due to unemployment or retrenchment

- 
- 
- Loss of income due to medical problems or ill health
  - Overspending on consumer goods/services (e.g. family expenses, purchase of luxury items)
  - Speculation (e.g. shares, properties, forex trading)
  - Others, please indicate \_\_\_\_\_

4.7 Source(s) of Debt Contributing to Bankruptcy (tick all that apply)

- Credit facilities from financial institutions (e.g. overdraft facilities, credit cards, renovation loans, company loans)
- Hire-purchase facilities
- Loans from licensed moneylenders
- Personal loans (e.g. loans from friends/family)
- Others, please indicate \_\_\_\_\_

**You may provide details on the cause(s) of your bankruptcy:**

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**PART 2****2: SUMMARY OF ASSETS AND LIABILITIES (Sections 2.1 & 2.2)**

<b>Assets</b>	<b>Amount</b>	<b>Liabilities</b>	<b>Amount</b>
Cash at Bank/In Hand		Preferential Creditors	
Sundry Debtors		Secured Creditors	
Personal Assets		Unsecured Creditors	
Real Estate Assets		Contingent Liabilities	
Business Assets			
Contingent Assets			
Total Assets (A)		Total Liabilities (B)	

Total Assets (A) - Total Liabilities (B) =	
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**2.1 Assets**

2.1.1 Cash at Bank (Savings/Current/Joint accounts/Fixed Deposits) and in Hand.

S/N	Name of Bank	Type of A/C	A/C No.	Foreign Currency (Indicate currency type)	Amount	Amount (SGD)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

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**2.1.2 Sundry Debtors (Individuals/Companies/Businesses that owe you money)**

<b>S/N</b>	<b>Name of Debtor</b>	<b>NRIC/UEN No.</b>	<b>Address</b>	<b>Date Debt Incurred</b>	<b>Foreign Currency (Indicate currency type/amount)</b>	<b>Amount (SGD)</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

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2.1.3 Personal Assets (Including Safe Deposit Box items, Insurance Policy, Vehicle, Trust/Will, Public or Private Limited Company Shares or Club Membership)

Note: If you have any asset still under hire purchase [i.e., not fully paid], please declare it here and also under section 2.2.2 “Secured Creditors” section.

S/N	Description of Asset	Registration/ Account No.	Location of Asset	Quantity	Value of Asset (SGD)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

2.1.4 Real Estate (Including Commercial, Industrial, Foreign Properties, Executive Condominiums, HUDC property.) (Excludes HDB flat e.g. Maisonette or 5-room flat and below.)

Note: If you have any property currently under mortgage [i.e., not fully paid], please declare it here and also under “Secured Creditors” section.

S/N	Description of Asset	Address	Particulars of Ownership (*Please select one)	% Share	Value of Asset (SGD)	Foreign Currency (Indicate currency type/amount)
1			Sole Owner / Joint Tenancy / Tenancy-in- Common / Beneficial Owner			
2			Sole Owner / Joint Tenancy / Tenancy-in- Common / Beneficial Owner			
3			Sole Owner / Joint Tenancy / Tenancy-in- Common / Beneficial Owner			
4			Sole Owner / Joint Tenancy / Tenancy-in- Common / Beneficial Owner			

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**2.1.5 Business Assets (Inventory/Plant and Equipment/Furniture and Fittings)**

S/N	Description of Asset	Business Name	Type of Business (*Please select one)	UEN No.	Location of Asset	% Share	Value of Asset (SGD)	Foreign Currency (Indicate currency type/ amount)
1			Sole Proprietor / Pte Ltd / Partnership					
2			Sole Proprietor / Pte Ltd / Partnership					
3			Sole Proprietor / Pte Ltd / Partnership					
4			Sole Proprietor / Pte Ltd / Partnership					
5			Sole Proprietor / Pte Ltd / Partnership					

### 2.1.6 Contingent Assets

Note: This is for pending law suits or legal claims that you have against another party (ie, you are the plaintiff). If there is a counter-claim against you in the law suit, please declare the counter-claim under “Contingent Liabilities” section in 2.2.4 below. The relevant documents evidencing the law suit/legal claim must also be submitted. If there are outstanding loans owed to you currently being serviced and there is a guarantor for this loan, please declare said guarantor in this section.

S/N	Nature of Contingency (*Please select one)	Details of Suit or Guarantee	Amount Owed (SGD)	Debtor 's Name	Debtor 's ID No.	Debtor 's Address
1	Pending Suit/Arbitration Guarantee Others: _____ -	High Court / State Courts / Foreign Court Suit No: _____ Guarantee No./Information _____				
2	Pending Suit/Arbitration Guarantee Others: _____ -	High Court / State Courts / Foreign Court Suit No: _____ Guarantee No./Information _____				
3	Pending Suit/Arbitration Guarantee Others: _____ -	High Court / State Courts / Foreign Court Suit No: _____ Guarantee No./Information _____				
4	Pending Suit/Arbitration Guarantee Others: _____ -	High Court / State Courts / Foreign Court Suit No: _____ Guarantee No./Information _____				

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**2.2 Creditors**

2.2.1 Preferential Creditors (Employees e.g. wages, work injury compensation; Inland Revenue Authority of Singapore ('IRAS') e.g. income tax, property tax, Goods and Services Tax; Central Provident Fund ('CPF') Board e.g. CPF contribution, MediShield Life premiums, foreign worker levy)

<b>S/N</b>	<b>Name of Creditor</b>	<b>ID No. (NRIC/FIN)</b>	<b>Description of Liability</b>	<b>Amount Outstanding (SGD)</b>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

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2.2.2 Secured Creditors (Either Fully or Partly Secured) (e.g. Mortgages/Pledges/Lien/Charge/Hire Purchase Agreements)

S/N	Name of Creditor	Address	Description of Asset	Amount Owed (SGD) (A)	Estimated Value (SGD) (B)	Estimated Surplus/Deficit (SGD) (B-A)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

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2.2.3 Unsecured Creditors (Personal Creditors, Licensed Moneylenders, Banks/Financial Institutions, other Businesses and Service Providers e.g. Telcos, utilities)

S/N	Name of Creditor	Address (and NRIC No. where applicable)	Amount Owed (SGD)	Nature of Debt	Foreign Currency (Indicate currency type/amount)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

### 2.2.4 Contingent Liabilities

Note: This is for law suits or legal claims that another party has against you (ie, you are the defendant). If there is a counter-claim by you against the plaintiff in the law suit, please declare the counter-claim under “Contingent Assets” section in 2.1.6 above. The relevant documents evidencing the law suit/legal claims must also be submitted. If you are currently a guarantor for any hire-purchase or personal loans and these hire-purchase or loans are still being serviced and have not been defaulted upon, please declare in this section.

S/N	Nature of Contingency (*Please select one)	Details of Suit or Guarantee	Amount Owed (SGD)	Creditor's Name	Creditor's ID No.	Creditor's Address
1	Pending Suit/Arbitration Guarantee Others: _____	High Court / State Courts / Foreign Court Suit No: _____  Guarantee No./Information _____				
2	Pending Suit/Arbitration Guarantee Others: _____	High Court / State Courts / Foreign Court Suit No: _____  Guarantee No./Information _____				
3	Pending Suit/Arbitration Guarantee Others: _____	High Court / State Courts / Foreign Court Suit No: _____  Guarantee No./Information _____				
4	Pending Suit/Arbitration Guarantee Others: _____	High Court / State Courts / Foreign Court Suit No: _____  Guarantee No./Information _____				

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**PART 3**
**3: Disposal of Assets before Bankruptcy**

## 3.1 Property Disposed 5 years prior to date of Bankruptcy Application

Note: Please declare all assets given away, transferred or sold **in the last 5 years**. This includes any assets given away, transferred or sold as a result of divorce proceedings or following a court order.

S/N	Description of Asset	Estimated Market Value or Fair Value of Asset	Date of Sale/ Transfer/ Disposal	Name of Buyer/ Transferee	Net Sale Proceeds
1					
2					
3					
4					
5					

## 3.2 Repayment of Debt(s) to creditors before and after date of Bankruptcy Application

Note: If you made payment to any creditor **in the last 2 years** before the date of Bankruptcy Application or payment to any creditor after the date of the Bankruptcy Application, please provide the information below:

S/N	Creditor	ID No. (NRIC/FIN)	Amount Owed	Amount Paid	Relationship	Date of Repayment
1						
2						
3						
4						
5						

Form PIR-12

Rule 102(2)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

**In the High Court of the Republic of Singapore**

IN BANKRUPTCY NO. \_\_\_\_\_ OF \_\_\_\_\_

RE:

**AFFIDAVIT VERIFYING STATEMENT OF AFFAIRS**

I, \_\_\_\_\_  
of \_\_\_\_\_ holder of Singapore NRIC / Passport  
No. / Identification No. \_\_\_\_\_ \*make oath / affirm and say that the  
particulars contained in the statement of affairs - PARTS 1, 2 and 3 relating to  
\*myself/ the abovenamed firm which are \*submitted electronically / signed by  
me on \_\_\_\_\_ 20..... are true and complete to the best of my knowledge  
and belief.

\*Sworn / Affirmed at \_\_\_\_\_ )  
this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ )

Before me,

\_\_\_\_\_  
Commissioner for Oaths

\* Delete where applicable

Form PIR-13

Rule 107(2)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**BANKRUPTCY ORDER ON CREDITOR'S APPLICATION**

Upon the application of [Name and address of plaintiff], a creditor, which was filed on the day of 20 , and upon reading the affidavit of

And upon hearing

It is ordered that [full description of debtor as set out in the application] be adjudged bankrupt [and it is ordered that be appointed trustee of the bankrupt's estate]

Dated this day of 20 .

By the Court,

Registrar

**Notice to the Bankrupt**

If the Official Assignee is appointed as the administrator, you are required to attend upon the Official Assignee at his office at 45 Maxwell Road #07-11, the URA Centre (East Wing), Singapore 069118 upon written notification by the Official Assignee. The Official Assignee's office is open every Monday to Friday (except public holidays) from 8.30 a.m. to 5.00 p.m.

OR

If a trustee is appointed as the administrator, you are required to attend upon the trustee at his office at [insert trustee's address] upon written notification by the trustee.

ENDORSEMENT ON ORDER

The solicitor to the plaintiff is

Name

Address

Tel. No.

Ref. No.



**Notice to the Bankrupt**

If the Official Assignee is appointed as the administrator, you are required to attend upon the Official Assignee at his office at 45 Maxwell Road #07-11, the URA Centre (East Wing), Singapore 069118 upon written notification by the Official Assignee. The Official Assignee's office is open every Monday to Friday (except public holidays) from 8.30 a.m. to 5.00 p.m.

OR

If a trustee is appointed as the administrator, you are required to attend upon the trustee at his office at [*insert trustee's address*] upon written notification by the trustee.

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Form PIR-15

Rule 113(1)(a)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**APPLICATION FOR INTERIM RECEIVER**

I, \_\_\_\_\_, do, on the grounds set forth in  
*(Name of applicant)*

the annexed affidavit, apply to the court to appoint the Official Assignee as  
Interim Receiver of the property of \_\_\_\_\_  
*(Name of debtor)*

and \_\_\_\_\_  
*(Any special directions to the Official Assignee that may be desired)*

Dated this    day of                    20    .

*Signature of Applicant*

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Form PIR-16

Rule 113(2)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**ORDER APPOINTING INTERIM RECEIVER**

Upon reading this application and the affidavit therein referred to, and hearing \_\_\_\_\_, it is ordered that upon a deposit of \$ \_\_\_\_\_ being lodged by the applicant, the Official Assignee be thereupon considered Interim Receiver of the property of the said

\_\_\_\_\_  
*(Name of debtor)*

\_\_\_\_\_  
*(Nature, short description and locality of the property and special directions, if any)*

Dated this    day of            20    .

By the Court,  
*Registrar*

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Form PIR-17

Rule 117(1)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**APPLICATION FOR AN ORDER FOR AN EXAMINATION  
UNDER SECTION 335(1) OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

A Bankruptcy Order having been made in the above matter, application is hereby made to the court by \_\_\_\_\_

*(Name, address and capacity of applicant)*

for an order appointing such date, time and place as the court shall direct for holding an examination of \_\_\_\_\_

\_\_\_\_\_  
*(Name, NRIC/Passport No. and address)*

and that he does attend such examination.

Dated this    day of            20    .

*(Signature)*

Address

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Form PIR-18

Rule 117(2)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**ORDER APPOINTING A DATE FOR AN EXAMINATION  
UNDER SECTION 335(1) OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

Upon the application of \_\_\_\_\_

*(Name and address of applicant)*

it is ordered that the examination of \_\_\_\_\_

*(Name, NRIC/Passport No. and address)*

is to be held at \_\_\_\_\_

*(Venue)*

on the    day of            20    at \_\_\_\_\_.

*(Time)*

And it is ordered that the abovenamed person do attend at the place and time abovementioned.

Dated this    day of            20    .

By the Court,

*Registrar*

*Note* : Notice is hereby given that if you fail to attend at the time and place mentioned above without reasonable excuse, you will be liable to be committed to prison without further notice.

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Form PIR-19

Rules 121(3), 122(4) and 123(3)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**NOTICE OF APPLICATION TO REVIEW/VARY MONTHLY  
CONTRIBUTION AND TARGET CONTRIBUTION UNDER  
SECTION \*340(4)/341(4)/343(3)(b) OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

Take notice that [*insert name of bankrupt or creditor*], who is a \*bankrupt/creditor is dissatisfied with the bankrupt's monthly contribution and target contribution determined by the administrator and he/she has applied to the court to review the monthly contribution and target contribution.

OR

Take notice that \*[Official Assignee/Trustee/bankrupt/creditor] has applied to the court to vary the bankrupt's monthly contribution and target contribution.

<sup>#</sup>A copy of the application is attached herein.

The hearing of the application has been fixed on [*insert date*] at [*insert time of hearing*] at [*insert venue of hearing*].

Signed (by \*Official Assignee/Trustee)

Address

Dated this    day of            20    .

To:

\*Delete as appropriate

<sup>#</sup>If upon the request of any person given notice of the application.

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Form PIR-20

Rules 121(5)(a), 122(5)(a)  
and 123(5)(a)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**NOTICE OF VARIATION ORDER UNDER  
SECTION \*340(8)/341(7)/343(7) OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

Upon the application of \*[*Official Assignee/Trustee/bankrupt/creditor*],  
which was filed on            the day of            20   ,

The High Court ordered that the monthly contribution and the target  
contribution \*not be varied. / be varied to be the sums of (i) \$            and  
(ii) \$            respectively.

The variation of the monthly contribution and the target contribution takes  
effect on            [*Insert Date*].

A copy of the variation order is attached.

Dated this    day of            20   .

*Official Assignee/Trustee*  
(*Signature*)  
Address

To

\*Delete as appropriate

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Form PIR-21

Rule 130(1)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**NOTICE TO BANKRUPT  
UNDER SECTION 372 OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

Take notice that an application has been made by [Official Assignee/Trustee] to this court on the        day of        20    , for an order under section 372 of the Act for the payment of a part of your salary, income, half-pay, pension, or compensation to me as trustee for the benefit of the creditors under your bankruptcy.

A copy of the application is attached herein.

The hearing of the application has been fixed on [*insert date*], [*insert time*] at [*insert place*].

You are at liberty to show cause against this order being made against you.

Dated this    day of        20    .

Signed (by Official Assignee/Trustee)

Form PIR-22

Rule 131(1)(a)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)****INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**ORDER SETTING ASIDE PAY OR SALARY  
UNDER SECTION 372(1) OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

Whereas it appears to the court that the bankrupt is an officer of the Singapore Armed Forces or a public officer or otherwise employed or engaged in the public service of the Government (select where appropriate) , and as such is in receipt of the monthly pay (or salary) of about \_\_\_\_\_ dollars; and whereas upon the application of the \*Official Assignee/Trustee, it appears to the court just and reasonable that the monthly sum of \_\_\_\_\_ dollars, a portion of the said pay (or salary) ought to be paid to the \*Official Assignee/Trustee during the bankruptcy, in order that the same may be applied in payment of the debts of the bankrupt, and that such payment ought to be made out of the first moneys which shall be due after the \_\_\_\_\_ day of \_\_\_\_\_ 20 , and be continued until this court shall make order to the contrary; it is ordered, that such portion of the pay (or salary) shall be paid to the \*Official Assignee/Trustee [*insert trustee's name if trustee has been authorised to receive the monies*] accordingly.

Dated this    day of            20    .

By the Court,  
*Registrar*

\*Delete where appropriate

Form PIR-23

Rule 131(1)(b)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**ORDER SETTING ASIDE SALARY OR INCOME  
UNDER SECTION 372(2) OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

Whereas it appears to the court that the bankrupt is in the receipt of (or entitled to) a salary (or income, half-pay, pension, or compensation granted by the Government, as the case may be) of about \_\_\_\_\_ dollars; as (here set forth the circumstances under which the salary or income is received):

And whereas upon the application of the \*Official Assignee/Trustee and upon hearing the bankrupt, it appears to the court just and reasonable that the monthly sum of \_\_\_\_\_ dollars, a portion of the said salary (or income, etc.) ought to be paid by the bankrupt by monthly payment to the \*Official Assignee/Trustee [*insert trustee's name if trustee has been authorised to receive the moneys*] during the bankruptcy, in order that the same may be applied in payment of the debts of the said bankrupt, and that the first of such payment ought to be made on the \_\_\_ day of \_\_\_\_\_ 20 , and be continued monthly until this court shall make order to the contrary; it is ordered that the said sum shall be paid by \_\_\_\_\_ in the manner aforesaid out of the bankrupt's salary (or income, etc.).

Dated this    day of            20 .

By the Court,

*Registrar*

\*Delete where appropriate

Form PIR-24

Rule 172

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

In the High Court of the Republic of Singapore

In Bankruptcy )  
O.S. No.        )  
Of 20            )

**CREDITOR'S APPLICATION FOR  
ADMINISTRATION OF ESTATE OF DECEASED DEBTOR  
UNDER SECTION 419 OF INSOLVENCY,  
RESTRUCTURING AND DISSOLUTION ACT 2018**

In the matter of the Insolvency, Restructuring and  
Dissolution Act 2018 (Act 40 of 2018)

And

In the matter of

Between

Plaintiff

And

Defendant

Let all parties concerned attend before the Judge (or Registrar) in chambers  
on \_\_\_\_\_ (date/time) on the hearing of the application by the plaintiff  
that —

1. An order be made for the administration in bankruptcy of the estate of the late [*state full particulars of deceased debtor*], who died on the \_\_\_\_\_ day of \_\_\_\_\_ 20 ;
2. [*state name of trustee of bankruptcy*], whose certificate of consent to act is annexed hereto, be appointed as trustee of the bankruptcy estate.

Dated this    day of            20   .

Registrar

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This summons is taken out by \_\_\_\_\_ of \_\_\_\_\_ solicitor for the said plaintiff whose address is \_\_\_\_\_ [or where the plaintiff sues in person]. This summons is taken out by the said plaintiff who resides at \_\_\_\_\_ and is [*state occupation*] and [*if the plaintiff does not reside within the jurisdiction*] whose address for service is \_\_\_\_\_

*Note* : This summons shall be served together with an affidavit in support of the application. This summons may not be served more than 6 calendar months after the above date unless renewed by order of the court.

#### Endorsement

This application has been filed in court on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_ .

And you, \_\_\_\_\_ [*Name of Executor/Administrator of deceased's estate*] are to take notice that if you intend to oppose this application you must not later than 3 days before the day fixed for hearing —

- (a) file in court a notice specifying the grounds on which you object to the making of an administration order;
- (b) send a copy of the notice to the plaintiff or his solicitor at the abovementioned address; and
- (c) send a copy of the notice to the Official Assignee at [*state address*].

If a defendant does not attend personally or by his counsel or solicitor at the time and place abovementioned, such order will be made as the court may think just and expedient.

## Form PIR-25

Rule 172

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**AFFIDAVIT IN SUPPORT OF  
CREDITOR'S APPLICATION FOR ADMINISTRATION OF  
ESTATE OF DECEASED DEBTOR UNDER SECTION 419 OF  
INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018**

I/We \_\_\_\_\_, of \_\_\_\_\_  
do make oath (or affirm) and say as follows:

1. *[explanation as to how rule 75 of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020 is satisfied]*.
2. The estate of the said deceased is justly and truly indebted to me/us in the aggregate sum of \$ \_\_\_\_\_ *[exact sum as of date of bankruptcy application]*, full particulars of which are set out in the annexure to this application which is marked \_\_\_\_ *[The annexure shall be strictly in accordance with rule 71 of the Insolvency, Restructuring and Dissolution (Personal Insolvency) Rules 2020 and include particulars of assignment of debt, if any]*.
3. The abovementioned debt is for a liquidated sum payable immediately.
4. I/We do not, nor does any person on my/our behalf, hold any security on the deceased debtor's estate, or any part thereof, for the payment of the abovementioned sum.

OR

4. I/We hold security for the payment of *[part of]* the abovementioned sum.

I/We will give such security for the benefit of all the creditors in the event of an order for administration in bankruptcy being made

OR

4. I/We hold security for the payment of part of the abovementioned sum and I/we estimate the value of such security to be

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\$\_\_\_\_\_. This application is not made in respect of the secured part of my/our debt.

5. The assets of the estate are as follows [*state description and estimation or actual value*].
6. The will of the said deceased debtor was on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, proved by [*state name and address of Executor(s)*]

OR

6. The letters of administration were on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, granted to [*state name and address of Administrator(s)*]
7. The total assets of the estate are to my knowledge and information insufficient to settle the debts of the estate.
8. There has been no stay of execution in respect of this debt. [*applicable to judgment debts only*]
9. [*any other relevant information*]

Sworn (or affirmed) on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_,  
at \_\_\_\_\_  
(through the interpretation of \_\_\_\_\_ )

Before me  
Commissioner for Oaths

Note: If the applicant is the Official Assignee, paragraphs 2, 3 and 4 do not apply.

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Form PIR-26

Rule 176(a)

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION ACT 2018  
(ACT 40 OF 2018)**

**INSOLVENCY, RESTRUCTURING AND DISSOLUTION  
(PERSONAL INSOLVENCY) RULES 2020**

(Title)

**ORDER FOR ADMINISTRATION OF ESTATE  
OF DECEASED DEBTOR**

Upon the application of [Name and address of plaintiff], a creditor, which was filed on the day of 20 , and upon reading the affidavit of

And upon hearing

It is ordered that an order be made for the administration of the estate of [full description of debtor as set out in the application] [and it is ordered that be appointed trustee of the deceased debtor's estate]

Dated this day of 20 .

By the Court,

Registrar

**Notice to the Legal Representative of the Deceased Debtor**

You are required to attend upon the Official Assignee at his office at 45 Maxwell Road #07-11, the URA Centre (East Wing), Singapore 069118 upon written notification by the Official Assignee. The Official Assignee's office is open every Monday to Friday (except public holidays) from 8.30 a.m. to 5.00 p.m.

ENDORSEMENT ON ORDER

The solicitor to the plaintiff is

Name

Address

Tel. No.

Ref. No.